## IQRA GLOBAL SCHOOL AND JUNIOR COLLEGE

HO - At. Post. Khardi, Anand Nagar, Tal. Shahpur, Dist. Thane, Khardi, Maharashtra.

Email: info@iqraschool.co
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## ACADEMIC YEAR 2022-2023

## **GUIDELINES FOR STAFF**

Date: 1st June, 2022 Ms. Iram Patel At. Togeshwasi Subject: Appointment for post of Arabic Teacher. Dear Ms Isam Patel We are pleased to offer you, the position of Teacher with IQRA ISLAMIC SCHOOL & MAKTAB on the following terms and conditions: 1. Commencement of employment Your employment will be effective, as of 1 Tuly 2022 2. Job title Your job title will be Secondary Permany Teacher, and you will report to Mrs. Tahera Chaudhary (Regional manager). 3. Salary Your salary will be Rs. 7,500/ Seven Thousand five Hundred Only) monthly basis. 4. Place of posting You will be posted at Togeshwar You may however be required to work at any place of business which the school has, or may later acquire.

