

Government of Maharashtra
Ismail Yusuf College
Jogeshwari (East) Mumbai

Internal Quality Assurance Cell

IQAC Meetings: AY 2019-20

IQAC Meeting on 12th July 2019

Venue: IQAC Room; Time 12:30 pm

Minutes of the IQAC Meeting

IQAC Meeting was held on Friday, 12th July 2019 at 12:30 pm in IQAC Room. The meeting was presided over by the Chairperson, IQAC, Principal Dr. Swati Wavhal. Following IQAC members were present for the meeting:

1. Dr. Swati Wavhal, IQAC Chairperson
2. Dr. Arvind Luhar, Coordinator
3. Dr. Amit Saraf
4. Dr. Anjali Alekar
5. Dr. Sheetal Panchikar
6. Shri. Amol Sonawane

Agenda:

- 1) Conducting Sensitization Programme and Workshop on the New Career Advancement Scheme of UGC.
- 2) Organizing Co-curricular & Extra-curricular Activities throughout the Academic Year.
- 3) Promotion of Research by Augmenting Research Infrastructure.

Discussion:

1. Sensitization Programme and Workshop:

IQAC Coordinator, Dr. Arvind Luhar, emphasized the need for conducting a sensitization programme and workshop for faculty members regarding the new Career Advancement Scheme of UGC. The suggestion was appreciated by the chairperson.

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It was suggested that the workshop should be conducted by IQAC Coordinator, Dr. Arvind Luhar. It should cover the key aspects and provisions of the scheme, eligibility criteria, documentation requirements, and the application process necessary for new CAS criteria.

The importance of ensuring that all faculty members are well-informed about the scheme and its benefits was highlighted.

It was unanimously decided that a workshop is to be conducted by Dr. Arvind Luhar for all the faculty members to discuss new CAS guidelines.

2. Co-curricular & Extra-curricular Activities:

The Chairperson highlighted the importance of co-curricular and extra-curricular activities throughout the academic year to enhance the overall learning experience and skill development of students.

The HoDs/Coordinators were instructed to conduct departmental meetings to brainstorming ideas for activities for implementation of co-curricular and extra-curricular activities throughout the year.

It was proposed to schedule regular meetings to plan, coordinate, and evaluate the effectiveness of these activities.

The involvement of both faculty members and students in the planning and execution of activities was encouraged to ensure active participation and engagement.

3. Promotion of Research through Augmented Infrastructure:

To recognize the importance of research in academic growth, IQAC Coordinator discussed various strategies to enhance research infrastructure.

It was decided to send proposals to allocate funds for the procurement of advanced research equipment, laboratory facilities, and access to online databases and journals.

Importance of collaborative efforts with industry partners and research institutions were envisaged to broaden research opportunities and foster interdisciplinary research initiatives.



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Action Taken Report:

1. A sensitization programme and workshop on the New Career Advancement Scheme of UGC was organized on 12th February 2020 for faculty members. It was attended by 21 faculty members who were due for CAS promotion in near future.

2. Plan and implement co-curricular and extra-curricular activities throughout the academic year.

- ❖ 28 Sensitization programs were conducted by various departments.
- ❖ Field Trips were organized by History, Zoology, Botany & Biotechnology Departments.
- ❖ Training Programs were organized
 - Hands on Training HPTLC 14th December 2019 (42 students)
 - Learning Basic concepts in physics through demonstration 14th August 2019 (73 students)
 - Soft Skills Training Workshop 7th December 2019 (24 students)
 - Mathematics Talent Search Program (MTTS) 4th to 9th November 2019 (32 students)

3. Grants from DPC & RUSA were received towards augmentation of research infrastructure.

- ❖ Received the grant of Rs. 8 Cr for the upgradation of Science Labs, Hostel & Office.
- ❖ RUSA Grants of Rs. 2 Cr was received under Component 9.



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IQAC Meeting on 19th July 2019

Venue: IQAC Room; Time 11:00 am

Minutes of the IQAC Meeting

IQAC Meeting was held on Friday, 19th July 2019 at 11:00 am in IQAC Room. The meeting was presided over by the Chairperson, IQAC, Principal Dr. Swati Wavhal. Following IQAC members were present for the meeting:

1. Dr. Swati Wavhal, IQAC Chairperson
2. Dr. Arvind Luhar, Coordinator
3. Dr. Amit Saraf
4. Dr. Anjali Alekar
5. Dr. Sheetal Panchikar
6. Dr. Bapu Thorat

Agenda:

1. Implementation of Miyawaki Urban Dense Forest in College.
2. Promotion of Beautification of Campus Wall facing the Eastern Express Highway and metro corridor by having one of the biggest Murals depicting various aspects of Mumbai.
3. Submission of Detailed Project Report (DPR) to RUSA under Component 9: Infrastructure Grants to Colleges.

Discussion:

1. Implementation of Miyawaki Urban Dense Forest:

- The proposal to implement a Miyawaki Urban Dense Forest within the college premises was discussed.

- It was highlighted that such a forest would not only enhance the aesthetic appeal of the campus but also contribute significantly to environmental conservation and biodiversity.



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- Consideration was given to the selection of appropriate plant species and the allocation of space for the forest area.
- The importance of regular maintenance and monitoring of the forest was emphasized to ensure its long-term sustainability.

2. Promotion of Campus Wall Beautification with a Mural:

- The idea of promoting beautification of the campus wall facing the Eastern Express Highway and metro corridor through the creation of a large mural depicting various aspects of Mumbai was presented.
- Suggestions were made to involve students, faculty, and local artists in the design and execution of the mural.
- It was proposed to incorporate iconic landmarks, cultural motifs, and themes reflecting the diversity and vibrancy of Mumbai into the mural design.
- The potential impact of such an initiative in enhancing the visual appeal of the campus and fostering a sense of community pride was acknowledged.

3. Submission of DPR to RUSA under Component 9: Infrastructure Grants to Colleges:

- The necessity of submitting a Detailed Project Report (DPR) to RUSA under Component 9 for Infrastructure Grants to Colleges was discussed.
- It was emphasized that the DPR should comprehensively outline the infrastructure requirements of the college, including provisions for academic facilities, laboratories, libraries, and administrative buildings.
- Coordination among different departments and stakeholders was deemed crucial for compiling accurate data and formulating realistic project proposals.
- Timelines for the submission of the DPR and subsequent follow-up actions were established to ensure adherence to RUSA guidelines and deadlines.



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Action Taken Report:

1. The Miyawaki Urban Dense Forest.

The College initiated an innovative concept of Dense Urban Forest based on Japanese technique of Miyawaki Forest. More than 1250 plants of 32 native tree species were sown in approximately 2000 Sq ft area. The project was implemented through CSR scheme of HDFC Life on 22nd August 2019.

Tree Plantation was also carried out by Bajaj Electricals under CSR activity on 19th October 2019.

2. Murals on the College Compound Wall:

One of the most extensive Mural of Mumbai is painted on the highway facing wall of the college which has become the famous landmark of the city.

3. RUSA under Component 9: Infrastructure Grants to Colleges.

The necessary data and information for the preparation of the Detailed Project Report (DPR) was compiled as per the format and submitted to RUSA under Component 9.

RUSA Grants of Rs. 2 Cr was received under Component 9.



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IQAC Meeting on 6th September 2019

Venue: IQAC Room; Time 12:30 pm

Minutes of the IQAC Meeting

IQAC Meeting was held on Friday, 6th September 2019 at 12:30 pm in IQAC Room. The meeting was presided over by the Chairperson, IQAC, Principal Dr. Swati Wavhal. Following IQAC members were present for the meeting:

1. Dr. Swati Wavhal, IQAC Chairperson
2. Dr. Arvind Luhar, Coordinator
3. Dr. Amit Saraf
4. Dr. Anjali Alekar
5. Dr. Sheetal Panchikar
6. Dr. Bapu Thorat
7. Shri. Amol Sonawane

Agenda:

- 1) Online submission of Minor Research Projects to Mumbai University.
- 2) Review of Detailed Project Report (DPR) to be submitted to RUSA under Component 9: Infrastructure Grants to Colleges.

Proceedings:

1. Online submission of Minor Research Projects to Mumbai University:
 - i. Prof. Arvind Luhar briefed about the new online submission process introduced by Mumbai University for submission of Minor Research Projects.
 - ii. Dr. Amit Saraf raised concerns regarding the clarity of guidelines provided for online submission.
 - iii. Principal Dr. Swati Wavhal suggested organizing a workshop to guide faculty members through the online submission process.
 - iv. It was decided that Prof. Arvind Luhar would coordinate with Mumbai University authorities and schedule a workshop to clarify any doubts regarding the submission process.



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2. Review of Detailed Project Report (DPR) to be submitted to RUSA under Component 9: Infrastructure Grants to Colleges:

- i. Dr. Amit Saraf presented the Detailed Project Report (DPR) prepared for submission to RUSA under Component 9.
- ii. IQAC committee reviewed the report and suggested minor revisions to enhance clarity and coherence.
- iii. Prof. Arvind Luhar and Dr. Anjali Alekar emphasized the importance of including specific data regarding the proposed construction of Reading Room and metrics to support the funding request.
- iv. It was unanimously decided that Dr. Amit Saraf would incorporate the suggested revisions and finalize the DPR for submission to RUSA.

Action Taken Report:

1. Prof. Arvind Luhar coordinated with Mumbai University authorities and scheduled a workshop on the online submission process for Minor Research Projects. The workshop "Research Project : Writing & Submission" was conducted on 10th September 2019. 07 MRP proposals were submitted by various faculty members from the College and 05 Minor Projects were awarded to the College in 2019-20 with total outlay of Rs. 167000.

2. All attendees were to provide any additional data or information required for the DPR to Dr. Amit Saraf by 10th September 2019. Dr. Amit Saraf finalized the Detailed Project Report (DPR) for submission to RUSA under Component 9 after incorporating the suggested revisions. RUSA Grants of Rs. 2 Cr was received under Component 9.



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IQAC Meeting on 25th March 2020

Venue: Online on Zoom Platform Time 2:00 pm

Minutes of the IQAC Meeting

First Online IQAC Meeting was held on Wednesday, 25th March 2020 at 2:30 pm on ZOOM platform. The meeting was presided over by the Chairperson, IQAC, Principal Dr. Swati Wavhal. Following IQAC and faculty members were present for the meeting:

1. Dr. Swati Wavhal, IQAC Chairperson
2. Dr. Arvind Luhar, Coordinator
3. Dr. Amit Saraf
4. Dr. Anjali Alekar
5. Dr. Sheetal Panchikar
6. Dr. Bapu Thorat
7. Shri. Amol Sonawane

Agenda:

- 1) Imposition and likely continuation of COVID lockdown.
- 2) Strictly following the Guidelines issued by the University, State Government and UGC regarding the ongoing pandemic.
- 3) Exploring organization of online activities possible during the lockdown.

Proceedings:

The meeting commenced at 2:30 PM with Dr. Swati Wavhal presiding over the proceedings.

1. Imposition and likely continuation of COVID lockdown:

- i. Prof. Arvind Luhar initiated the discussion by addressing the concerns regarding the imposition and continuation of the COVID lockdown.
- ii. The members expressed their apprehensions about the potential impact of the lockdown on academic activities and examination.
- iii. It was acknowledged that the situation was dynamic, and decisions would need to be made considering the evolving circumstances.



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2. Strictly following the Guidelines issued by the University, State Government, and UGC regarding the ongoing pandemic:

- i. Dr. Swati Wavhal emphasized the importance of adhering to the guidelines issued by the relevant authorities to ensure the safety and well-being of the university community. A special need to address the overall mental health of staff and students in particular was highlighted during the meeting.
- ii. The members agreed to closely monitor the updates from the University, State Government, and UGC and implement necessary measures accordingly.

3. Exploring organization of online activities possible during the lockdown:

- i. Prof. Arvind Luhar proposed exploring the feasibility of organizing online activities to engage students and faculty during the lockdown.
- ii. Dr. Amit Saraf suggested conducting webinars, online workshops, and virtual academic sessions to facilitate continuous learning and professional development.
- iii. Dr. Swati Wavhal suggested exploring the possibilities to conduct webinars and e-Conferences in collaboration with external agencies.
- iv. It was decided to form a subcommittee to plan and execute online activities effectively.

Action Taken Report:

International e-conference

□ International e-conference on “Emerging Methodologies in Pharma, Environment and Life Sciences” (EMETHPELS-20) organized on 18th -19th June 2020 by Department of Botany, Zoology and Biotechnology. 2560 delegates registered and 97 abstracts were for the Conference. The proceeding of the Conference was published with ISBN number.

□ International e-conference on “Reciprocal interfaces of Literature and Social Sciences” (RILTILITSS-20) organized by Departments of Languages and Social Sciences on 23rd - 25th June 2020. 1528 delegates registered and 42 abstracts were for the Conference.



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National level Webinars

- "HPTLC Instrumentation and Applications" received a tremendous response with as many as 1264 registered participants. It was conducted in two batches on 8th May 2020 (2:30 to 4:00 pm) and 13th May 2020 (4:00 to 6:00 pm). Dr Saikat Malick, Asst Manager (Development), ANCHROM, Mumbai, India was the resource person for the webinar.
- National level Webinar was organized on "HPTLC & MS Hyphenation" on 14th May 2020 (02:30 to 5:30 pm). The participants' registration was limited to 502 since the ZOOM version only allowed the maximum entry of 500 participants. Dr. Saikat Mallick, Asst Manager (Development), ANCHROM, Mumbai, India and Dr. Ketan Sawant, Sr. Application Specialist, Waters India were the resource persons for the Webinar.

Faculty Development Program

- National Level FDP on Research Methodology was organized by the College in association with Indian Accounting Association & Thakur College of Science & Commerce: 27th April to 2nd May 2020 (Over 250 participants successfully completed the Workshop)



Dr. Arvind Luhar
Coordinator, IQAC



Dr. Swati Wavhal
Principal

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