Annual Quality Assurance Report

A.Y. 2012-2013

सा विघा या विमुक्तये

ESTD 1930

GOVERNMENT OF MAHARASHTRA'S

I.Y. COLLEGE OF ARTS, SCIENCE & COMMERCE

Jogeshwari (E), Mumbai 400060

Government of Maharashtra's

I. Y. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

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(1) **Details of the Institution:**

- **Name of the Institution:**   Ismail Yusuf College of Arts, Science & Commerce
- **Year of Establishment:**   1930
- **Address (Line 1):**   Jogehswari (East)
- **Address (Line 2):**   -
- **City/Town:**   Mumbai.
- **State:**   Maharashtra.
- **Postal Code:**   400060.
- **Email Address:**   principaliyc@yahoo.co.in

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(2) **NAAC Accreditation Details:**

- **Year of Accreditation:**   2003
- **Current Grade:**   B+
- **CGPA:**   78.30

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(3) **Institutional Status:**   Affiliated College.

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(4) **Contact Person Details:**

- **Name of the head of the institution:**   Dr. R. G. Atram
- **Contact phone:**   022 - 2835 21 88.
- **Email:**   principaliyc@yahoo.co.in
- **Website URL:**   www.ismailyusufcollege.com
- **Name of the IQAC Co-ordinator:**   Dr. Khushpat S. Jain
- **Email:**   ksjain2002@yahoo.com

J. P. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution.

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(5) **Number of academic programmes existing:** (Enter a number; 0 for nil) (**Appendix.1**)

• Undergraduate (BA/B.Sc./B.Com etc.)	5
• Post Graduate (MA/M.Sc./M.Com etc.)	2
• Research Programmes (M.Phil/Ph.D.)	2
• Certificate Programmes	0
• Professional Programmes	0
(B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing, etc.)	
• Other value added programmes	0
• Any other programme offered (Specify)	0

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(6) **Details on Programme Development:** (Enter a number; 0 for nil) (**Appendix.2**)

• New programmes added during the year	0
• New programes designed	0
• Programes under revision	0
• Interdepartmental collaborative programmes	0
• Inter institutional collaborative programmes	0
• **Number of review committee recommendations implemented**	
- Number of NAAC peer team recommendations implemented	12
- Number of UGC/any other expert committee recommendations implemented	0
- Number of review committee recommendation under implementation	0
- Number of NAAC peer team recommendations under implementation	11
- Number of UGC/ any other expert committee recommendations under implementation	0

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(7) **Faculty Details:** (Enter a number; 0 for nil) (**Appendix.3**)

• Total faculty strength required as per norms for all programmes	79
• Total faculty on rolls	41
• Faculty added during the year	0
• Faculty positions vacant	38

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

• Faculty left during the year	0
• Total number of visiting faculty	30
• Total number of guest faculty	0

(8) Qualifications of Faculty: (Enter a number; 0 for nil) **(Appendix.4)**

• PhD and above	25
• M.Phil.	3
• Masters	39
• Any other (Specify)	6

(9) Faculty Qualifications Improvement: (Enter a number; 0 for nil) **(Appendix.5)**

• Ph.D. awarded to existing faculty	0
• M.Phil. awarded to existing faculty	0
• Any other degree awarded to existing faculty	0

(10) Administrative Staff Details: (Enter a number; 0 for nil) **(Appendix.6)**

• Administrative staff (total sanctioned)	17
• Administrative staff (Actual strength)	12*
• Added during the year of reporting	0
• Left during the year	0
• Number of posts vacant	7
(*Two additional posts)	

(11) Technical Support Staff Details: (Enter a number; 0 for nil) **(Appendix.7)**

• Technical Support Staff (Total sanctioned strength)	13
• Technical Support Staff (Actual strength)	4
• Added during the year	0
• Left during the year	0
• Number of posts vacant	9

J. Y. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) in line with the vision, mission and goals of the institution.

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(12) Establishment details:

• Year of establishment of IQAC	2004

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(13) Composition of IQAC (Enter a number; 0 for nil) **(Appendix.8)**

• Number of IQAC members	14
• Number of Alumni in IQAC	2
• Number of Students in IQAC	2
• Number of Faculty in IQAC	7
• Number of Administrative Staff in IQAC	1
• Number of Technical Staff in IQAC	0
• Number of Management Representatives	0
• Number of External experts in IQAC	2
• Number of any other stakeholder and community representatives	0

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(14) IQAC Meetings (Appendix.9)

• Number of IQAC meetings held during the year	4

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(15) Whether Calendar of activities of IQAC formulated for the academic year (Appendix.10)

• Yes/No	Yes

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(16) IQAC Plans for Development (Enter a number; 0 for nil) **(Appendix.11)**

• Number of academic programmes proposed	4
• Number of value added programmes proposed	0
• Number of skill oriented programmes proposed	0
• Number of faculty competency and development programmes proposed	3
• Number of other staff development programmes proposed	1

Government of Maharashtra's

J. P. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

• Number of student mentoring programmes proposed	1
• Number of co-curricular activities proposed	6
• Number of inter-departmental cooperative schemes proposed	1
• Number of community extension programmes proposed	4
• Any other programmes proposed (Specify)	0

(17) IQAC Plans for development & Implementation (Enter a number; 0 for nil) **(Appendix.12)**

• Number of academic programmes implemented	0
• Number of value added programmes implemented	0
• Number of skill oriented programmes implemented	0
• Number of faculty competency and development programmes	3
• Implemented Number of other staff development programmes Implemented	1
• Number of student mentoring programmes implemented	1
• Number of co-curricular activities implemented	6
• Number of inter-departmental cooperative programs implemented	1
• Number of community extension programmes implemented	4
• Any other programmes suggested that are implemented (Specify)	0

(18) IQAC Seminars and Conferences (Enter a number; 0 for nil) **(Appendix.13)**

• Number of seminars/conferences organized by IQAC within the institution	1
• Number of participants from the institution	40
• Number of participants from outside	12
• Number of external experts invited	1
• Number of external conferences/seminars on institutional quality attended	0
• Number of events conducted with IQACs of other institutions as collobrative programs	0

(19) Did IQAC receive any funding from UGC during the year?	No

(20) If the response to Q.18 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL) Any other source including internal financial support from the management (Specify amount)

• Amount Received from UGC	0
• Amount Received from any other source including the college management	0

Government of Maharashtra's

J. Y. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

(21) **Any significant contribution made by IQAC on quality enhancement during current year:** (Please provide details in bullet format)

- Sought feedback from students on teachers' quality and syllabus of various subjects.

- Prepared and submitted plans of infrastructure development to DPDC.

- Encouraged teachers to complete Ph.D and submit proposals for Major/Minor Research Projects.

- Emphasized Role of API for teachers through a Special Lecture by Dr. M. A. Khan, the Registrar, University of Mumbai.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

(22) **Academic Programmes:**

- Number of new academic programmes developed or designed by faculty　　　　0

- Number of faculty members involved in curriculum restructuring/revision/syllabus development **(Appendix.14)**　　　　16

- Number of programmes in which evaluation process reformation taken up and implemented **(Appendix.15)**　　　　6

- Number of active teaching days during the current academic year　　　　182

- Average percentage of attendance of students　　　　78

- Percentage of classes engaged by guest faculty and temporary teachers　　　　48

- Number of self financed programmes offered **(Appendix.16)**　　　　2

- Number of aided programmes offered **(Appendix.17)**　　　　7

- Number of programmes discontinued during the year　　　　0

(23) **Whether any systematic student feedback mechanism is in place?**　　　　Yes

(24) **Feedback Details (If answer to Question 23 is Yes)**

- Percentage of courses where student feedback is taken　　　　100

(25) **Is feedback for improvement provided to the faculty?**　　　　Yes

(26) **Faculty Research, Projects, and Publication details for the year: (Appendix.18)**

- Number of major research projects undertaken during the year　　　　2

- Number of minor research projects undertaken during the year　　　　1

- Number of major ongoing projects　　　　2

- Number of minor ongoing projects　　　　1

- Number of major projects completed　　　　1

- Number of minor projects completed　　　　2

- Number of major project proposals submitted for external funding　　　　0

- Number of minor project proposals submitted for external funding　　　　1

Government of Maharashtra's

I. Y. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

- Number of research publications in peer reviewed journals **(Appendix.19)**   54
- Number of research publications in international peer reviewed journals   25
- Number of research publications in national peer reviewed journals   29
- Number of research papers accepted for publication in international peer reviewed journals   0
- Number of research papers accepted for publication in national peer reviewed journals   0
- Average of impact factor of publications reported   3.1889*

    *Average of Publications with Impact Factors

- Number of books published **(Appendix.20)**   14
- Number of edited books published   0
- Number of books (single authored) published   5
- Number of books (coauthored) published   9

- Numbers of conferences attended by faculty **(Appendix.21)**   20*
- Number of international conferences attended   4
- Number of national conferences attended   12

(*Including 4 conferences/seminars at the state level)

- Number of papers presented in conferences **(Appendix.22)**   38*
- Number of papers presented in international conferences   19
- Number of papers presented in national conferences   18

(*Including 1 paper presented at state level conference)

- Number of conferences organized by the institution **(Appendix.23)**   5

- Number of faculty acted as experts resource persons **(Appendix.24)**   11
- Number of faculty acted as experts resource persons (international)   3
- Number of faculty acted as experts resource persons (national)   8

- Number of collaborations with international institutions **(Appendix.25)**   1
- Number of collaborations with national institutions   3
- Number of linkages created during the year   2

J. V. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

- Total budget for research for current year as a percentage of total institution budget   0
- Amount of external research funding received in the year **(Appendix.26)**   899000
- Number of patents received in the year **(Appendix.27)**   0
- Number of patents applied for in the year   1

- Number of research awards/recognitions received by faculty and research fellows of the institute in the year **(Appendix.28)**   3

- Number of PhDs awarded during the year **(Appendix.29)**   0

- Percentage of faculty members invited as external experts/resource persons/reviewers/ referees **(Appendix.30)**   30.77%

- **Any other significant research activities:**

  Most of the teachers are associated with the recognized research centres for the M.Phil. and Ph.D. affiliated to the University of Mumbai and many other universities in the state.

Sr. No.	Name of Teacher	Area of Research and Name of the University	Year of Recognition
1.	Dr. Md. Kaleem Zia Department of Urdu	Recognised Ph.D. Guide in Urdu, University of Mumbai	2004-05
2.	Dr. Md. Kaleem Zia Department of Urdu	Recognised Ph.D. Guide in Urdu, Rashtra Sant Tukdoji Maharaj Nagpur University	2006-07
3.	Dr. Afsar Farooqui Department of Urdu	Recognised Ph.D. Guide in Urdu, University of Mumbai	2008-09
4.	Dr. W. K. Acharya Department of Commerce	Recognised M.Phil. Guide in Commerce and Management, Yashwantrao Maharashtra Open University	2006-07
5.	Dr. Hubnath Pandey Department of Hindi	Recognised Ph.D. Guide in Hindi, University of Mumbai	2011-12
6.	Dr. M. M. Sagdeo Department of Statistics	Recognised Ph.D. Guide in Statistics, Rashtrasant Tukdoji Maharaj Nagpur University	2008-09

Government of Maharashtra's

J. Y. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

7.	Dr. M. A. Siddiqui Department of Persian	Recognised Ph.D. Guide in Persian, Rashtrasant Tukdoji Maharaj Nagpur University	2006-07
8.	Dr. Manisha Kulkarni Department of Zoology	Recognised Ph.D. Guide in Urdu, University of Mumbai	2011-12
9.	Dr. Khushpat S. Jain Department of Commerce	Recognised M.Phil. Guide in Commerce and Management, Yashwantrao Maharashtra Open University	2006-07
10.	Dr. Umesh B. Kakde Department of Botany	Recognised Ph.D. Guide in Botany, Rashtra Sant Tukdoji Maharaj Nagpur University	2011-2012
11.	Dr. Arvind Luhar Department of Accountancy	Recognised M.Phil. Guide in Accountancy, University of Mumbai	2011-12
12.	Dr. Arvind Luhar Department of Accountancy	Recognised Ph.D. Guide in Accountancy, University of Mumbai	2011-12
13.	Dr. G. T. Kedar Department of Zoology	Recognised Ph.D. Guide in Zoology, Rashtra Sant Tukdoji Maharahj Nagpur University	2011-12
14.	Dr. G. T. Kedar Department of Zoology	Recognised Ph.D. Guide in Zoology, Sant Gadge Baba Amravati University	2008-09
15.	Dr. Shaista Khan Department of English	Recognised M.Phil. Guide in English, Algappa University, TN	2009-2010
16.	Dr. Archana Rangari Department of Botany	Recognised Ph.D. Guide in Botany, JJT University, Rajasthan	2011-2012

Government of Maharashtra's

J. Y. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

(27) **Student Details and Support Mechanisms**

    Academic Programmes:

• **The total intake of students for various courses (Sanctioned) (Appendix.31)**	**3120**
B.Com (120 X 4X3)	1440
B.A. (120X 2X3)	720
B.Sc. (120 X 2X3)	720
B.Sc. (CS) (24X1X3)	72
B.Sc. (BT) (30X1X3)	90
M.Sc. (Chemistry) (21X1X2)	42
M.Sc. (Physics) (10X1X2)	20
Ph.D. (Chemistry)	8
Ph.D. (Urdu)	8
• **Actual enrollment during the year (2012-213) (Appendix.31)**	**2490**
B.Com	1245
B.A.	528
B.Sc.	506
B.Sc. (CS)	64
B.Sc. (BT)	81
M.Sc. (Chemistry)	33
M.Sc. (Physics)	17
Ph.D. (Chemistry)	8
Ph.D. (Urdu)	8
• Student dropout percentage during the year	Approx. 10%
• Success percentage in the final examination across the courses (Appendix.32)	79.65%
• Number of academic distinctions in the final examination and percentage (Appendix.32)	286
• Number of students who got admitted to institutions of national importance **(Appendix.33)**	5
• Number of students admitted to institutions abroad	N.A.
• Number of students qualified in UGC NET/SET	N.A.

Government of Maharashtra's

J. Y. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

• Number of students qualified GATE/ CAT/other examination (Specify)	N.A.

(28) Does student support mechanism exist for coaching for competitive examinations? (Appendix.34)

Yes

(29) Student participation, if response is yes to Qn. 27 (Appendix.34)	52

(30) Does student counselling and guidance service exist? (Appendix.35)	Yes

(31) Student participation, if answer to Qn. 29 is yes (Appendix.35)

• Number of students participated	16

(32) Career Guidance: (Appendix.36)

• Number of career guidance programmes organized	1
• Number of students participated in career guidance programmes	206

(33) Is there provision for campus placement? (Appendix.36)	Yes

(34) If yes to Qn. 32: (Appendix.36)

• Number of students participated in campus selection programmes	206
• Number of students selected for placement during the year	40

(35) Does gender sensitization program exist? (Appendix.37)	Yes

(36) If Answer is Yes to Qn 34: (Appendix.37)

• Number of programmes organized	6

(37) Student activities:

• Number of students participated in external cultural events **(Appendix.38)**	8
• Number of prizes won by students in external cultural events **(Appendix.38)**	14
• Number of cultural events conducted by the institute for the students **(Appendix.39)**	10
• Number of students participated in international sports and games events **(Appendix.40)**	Nil
• Number of students participated in national level sports and games events	3

Government of Maharashtra's

J. Y. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

• Number of students participated in state level sports and games events	2
• Number of students participated in university level sports and games events	155
• Number of prizes won by students in international sports and games events	Nil
• Number of prizes won by students in national level sports and games events	2
• Number of prizes won by students in state level sports and games events	Nil
• Number of prizes won by students in university level sports and games events	**4**
• Number of sports and games events conducted by the institute for the students **(Appendix.40)**	11

(38) **Composition of students:** (The institution admits students as per the Reservation Policy of the Government)

• Percentage of Scheduled Caste	13%
• Percentage of Scheduled Tribe	7%
• Percentage of other backward communities	19%
• Percentage of women students	38%
• Percentage of physically challenged	Nil
• Percentage of rural students	Nil
• Percentage of urban students	100%

(39) **Scholarships and Financial Support: (Appendix.41)**

• Number of students availing financial support from the institution	224
• Amount disbursed as financial support from the institution	Rs. 616384.53
• Number of students awarded scholarship from the institution	Nil
• Number of students received notable national/international achievements/recognition	Nil

(40) **Student initiatives: (Appendix.42)**

• Number of community upliftment programmes initiated by students **(Appendix.42.a)**	20
• Number of literary programmes initiated by students	Nil
• Number of social action initiatives based on science/environment initiated by students **(Appendix.42.b)**	6
• Number of student research initiatives **(Appendix.42.c)**	2

I. Y. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

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(41) Whether perspective plan for overall developmental activities is created? (Appendix.43)   Yes

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(42) If the answer for Qn. 40 is Yes, is the plan implemented and monitored? (Appendix.43)   Yes

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(43) Whether benchmarking is created for institutional quality management efforts? (Appendix.43)   Yes

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(44) If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format. (Appendix.43)

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(45) Is a Management Information System (MIS) in place? (Appendix.44)   Yes

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(46) If answer to question 45 is Yes, please provide details of MIS applied to: (Appendix.44)

1. Administrative procedures including finance	Yes
2. Student admission	Yes
3. Student records	Yes
4. Evaluation and examination procedures	Yes
5. Research administration	Yes
6. Others	Yes

(Enter the respective details corresponding to the serial numbers)

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(47) Existence of learning resource management:

• E-database in library	Yes
• ICT and smart class room	No
• E-learning sources (e-Books, e-Journals)	
- E-journals	3828*
- E-books	80409*
• Production of teaching modules	Approximately 160
• Interactive learning facilities	Nil

Government of Maharashtra's

𝕴. 𝕻. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

*Resources available under NLIST Programme.

(48) **Internal resource mobilization:** Kindly provide the amount contributed

- Research — Nil
- Consultancy and training — Nil
- Student contribution — Nil
- Alumni contribution — Nil
- Wellwishers — Nil

(49) **Infrastructure and welfare spending:** Please specify the amount **(Appendix.45)**

- Amount spent for infrastructure development — Rs. 19951974
- Amount spent for student welfare — Rs. 1149754
- Amount spent for staff welfare — Rs. 5905081

(50) **Is delegation of authority practiced?** — Yes

(51) **Does grievance redressal cell exist? (Appendix.46)**

- Faculty — Yes
- Students — Yes
- Staff — Yes

(52) **Grievances received from faculty and resolved** (Enter a number; 0 for nil) **(Appendix.46)**

- Number of grievances received — 0
- Number of grievances resolved — 0

(53) **Number of grievances received from students and resolved** (Enter a number; 0 for nil) **(Appendix.46)**

- Number of grievances received — 14
- Number of grievances resolved — 14

(54) **Number of grievances received from other staff members and resolved** (Enter a number; 0 for nil)

   (Appendix.46)

- Number of grievances received — 0
- Number of grievances resolved — 0

J. Y. College of Arts, Science and Commerce, Jogeshwari (E), Mumbai.

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year – 2012-2013

(55) Has the institution conducted any SWOT analysis during the year: (Appendix.47)	Yes

(56) The SWOT analysis was done by internal or by external agency:	Internal Agency

(57) Kindly provide three identified strengths from SWOT Analysis (in bullet format) (Appendix.47)

(58) Kindly provide three identified weaknesses from the SWOT analysis (in bullet format) (Appendix.47)

(59) Kindly provide two opportunities identified from the SWOT analysis (in bullet format) (Appendix.47)

(60) Kindly provide two identified challenges/threats from SWOT analysis (in bullet format) (Appendix.47)

(61) Identify any significant progress made by the institution towards achieving the goals and objectives during the year (List below in bullet format)

- The institution conducts its activities as per the provisions of the Maharashtra Government Universities Act and the University Grants Commission Act and guidelines of the University of Mumbai.
- The institution plans its various curricular and extra-curricular activities as per the Academic Calendar of the University of Mumbai.
- The College fulfilled the suggestions made by Peer Team during its visit to the College during the first cycle of NAAC.
- The institute promotes research culture among its teachers by providing necessary infrastructure and financial assistance, as per norms.
- The Institution has a number of students'-managed activities such as NCC, NSS, DLLE, Ornithology Club, Botanica Club, etc. to bring about their all round development.
- The institute liaison with stakeholders through Local Advisory Committee (LAC), Parents Teachers Association and Alumni Club.

(62) How do you perceive the role of NAAC in the quality development of your institution?

(Suggestions in bullet format to be given below)

- NAAC has successfully promoted the quality enhancement and quality sustenance practices in the institutions of Higher Learning in India.
- A more objective assessment of quality enhancement schemes of NAAC will further promote these initiatives.