YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	ISMAIL YUSUF COLLEGE OF ARTS SCIENCE AND COMMERCE, MUMBAI
• Name of the Head of the institution	Dr Swati Wavhal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02228352188
• Mobile No:	9867997462
• Registered e-mail	principaliyc@rediffmail.com
• Alternate e-mail	iyciqac17@gmail.com
• Address	Natwar Nagar Jogeshwari East
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400060
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Prof. Arvind Luhar**
• Phone No.	**02228352188**
• Alternate phone No.	
• Mobile	**9324556424**
• IQAC e-mail address	**iyciqac17@gmail.com**
• Alternate e-mail address	**principaliyc@rediffmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://ismailyusufcollege.com/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://ismailyusufcollege.com/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**Nil**	**2003**	**21/03/2003**	**20/03/2008**
Cycle 2	**A**	**3.14**	**2017**	**02/05/2017**	**01/05/2022**

6.Date of Establishment of IQAC	**01/07/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	13 Office Expenditure	District Planning Committee, Mumbai Suburban, Bandra, Mumbai	2021-2022	7500000
Institutional	52 Instruments & Equipments	District Planning Committee, Mumbai Suburban, Bandra, Mumbai	2021-22	35000000
Institutional	Component 9 College Infrastructure Grant	RUSA	2021-22	10063000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

? Organization of Sensitization program for faculty members. ? Introduction of tamperproof Marksheets with high security features. ? Health and well being initiatives. ? Online Sports & Cultural events. ? Environmental sustainability. ? Enhancing community engagement programs. ? Facilitating accreditation process. ? Promoting culture of continuous improvement. ? Conduction of experiments in Science Departments by using Virtual labs. ? Financial literacy programs. ? Stakeholders engagement.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Introduction of tamperproof Marksheets with high security features	Marksheet with 15 high security features along with a mobile verification application was purchased
Health and well being initiatives	Blood Donation Camp Covid Vaccination Drive World Pneumonia Awareness Day World Aids Day Say no to drugs Campaign Slogan & Recipe Writing on Nutritive food for pregnant women Fitness Workshop for girl-students Benefits of Yoga Webinar on "Immunity building food"
Organization of Online Cultural & Sports Event	Online Cultural Event "PALMS" was organized on 8th and 9th February 2022 and e-annual Sports Festival was conducted on 1st& 2nd March 2022.
Environmental sustainability	International Plastic Day Cleanliness campaign "Good environment leads to Good Health" College Cleaning Drive Miyawaki Forest plantation 'World water day'
Enhancing community engagement programs	Tree Plantation Mumbai Beach Cleaning: Puneet Sagar Abhiyan

	Blood Donation Camp, Andheri Station
Financial literacy programs.	Session on Business Accounts and Taxation Investor Awareness Session Webinar on Life Insurance Companies Financial Literacy Awareness Programme
Stakeholder's engagement.	Visit by Hon. Aditya Thakre, Environment, Climate Change and Protocol Minister, Maharashtra State. Visit to various departments and facilities in the College by Hon. Vikaschandra Rastogi, Principal Secretary, Higher & Technical Education, Maharashtra State.

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	24/01/2023

15.Multidisciplinary / interdisciplinary

The college has a comprehensive plan to expand its postgraduate offerings, improve infrastructure, and align its educational programs with the NEP's directives.

The college currently offers 23 undergraduate programs, which are distributed across Arts (12), Science (08), and Commerce (03). Additionally, there are four postgraduate programs available, with two in Science and two in Commerce for the academic year 2022-23. However, the college is planning significant expansions:

PG Program Expansion: Over the next few years, the college plans to introduce postgraduate programs in all 20 undergraduate subjects. This expansion will occur incrementally, with four PG courses slated for 2022-23, three for 2023-24, eight for 2024-25, and three more for 2025-26.

Infrastructure Development: To accommodate the new postgraduate courses starting in 2022-23, the college has proposed to construct four new PG labs.

NEP Guidelines Implementation: The college also intends to align with the guidelines of the National Education Policy (NEP) by introducing integrated (UG-PG) and multidisciplinary programs as and when instructed by The University of Mumbai

16.Academic bank of credits (ABC):

The college has prepared a roadmap to achieve 100% enrollment in ABC by the next academic year. STudents are using their ABC ID's to register on SWAYAM/NPTEL courses. Plans are on to integrate ABC ID's on the marksheets and further instructions on that matter is issue is awaited from the Uniersity.

17.Skill development:

The college is providing Skill development programs by entering into MoU with reputed organisations.

Following skill development courses were conducted in the academic year 2021-22.

TISS-NUSSD PROGRAMME: 1) Digital Marketing 2) Banking and Finance: 3) Entrepreneurship: 4) Import Export management 5) Communication Management

CareeReady (CR) program conducted by Antarang Foundation.

Students lso enrolled for course conducted by United Nation Women and PRADAN

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Currently, the college offers operational Interdisciplinary Knowledge Systems (IKS) programs, such as Ancient Indian Culture (AIC), Islamic Studies, and Yoga. Additionally, the college is

planning to revive courses in Indian Languages like Sanskrit and Pali. Furthermore, the college is actively collaborating with Uttan Vanaushadhi Sanshodhan Sanstha, Kesavsrushti, to conduct analysis and standardization of herbal formulations.

Notably, the college boasts an impressive collection of more than 150 medicinal plants within its campus, which likely plays a pivotal role in the research and study of herbal formulations. This multifaceted approach to education, encompassing traditional knowledge systems, language revival, and botanical research, showcases the college's commitment to holistic and diverse learning opportunities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As an affiliated college of University of Mumbai, PO & PSO are clearly stated in the syllabus.

At the begining of each semester, the college actively seeks oral feedback from students to gauge their expectations regarding the learning outcomes of the program. This process is followed by another round of feedback collection at the end of the semester. The design of these feedback mechanisms is carefully structured to comprehensively evaluate the potential of the syllabus, teaching methods, learning experiences, and evaluation processes.

Furthermore, the feedback outcomes hold significant importance as they are shared with the University and the relevant Board of Studies. During the assessment of these feedback results, a fair and balanced approach is adopted.

20.Distance education/online education:

The College is a centre for Yashwantrao Chavan Maharashtra Open University (YCMOU Centre No. 31399) started with 02 courses and 11 new courses were gradually added in last 5 years. The student count was increased from 621 to 932 in AY 2021-22. Variety of courses like Self Help Group SHG. The College Centre is the only centre in Mumbai to offer courses like Diploma in Statistics, Diploma in Environmental Science and MSc in Environmental Science.

Extended Profile

1.Programme

1.1   **27**

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **1341**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **765**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **881**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **48**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **71**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**27**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1341**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**765**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**881**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**48**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**71**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**61**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**957**
4.3 Total number of computers on campus for academic purposes	**345**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The following mechanism made sure that the curriculum was delivered effectively.

1) To distribute the workload and discuss the syllabus, departmental meetings are held at the begining of each academic year. The requirement of CHB Staff, if any, is informed to the Principal for efficient curriculum completion.

2) The Timetable is shared with the student on Whatsapp group and posted on the Notice Board.

3) The principal regularly evaluates the curriculum in conjunction with the heads of the departments.

4) The following teaching strategies are crucial to the efficient delivery of the curriculum.

a) Number of Smartclass setups were expanded from 10 to 18, emphasising the use of ICT-enabled teaching methods. b) Setting up a Google Classroom and a Whatsapp group to share course materials. c) Labs have adequate instrumentation facilities to allow for the efficient completion of practicals.

d) Seminars, guest lectures, and hands-on training programmes are regularly scheduled for advanced studies.

To keep tabs on the efficient implementation of the curriculum, evaluations of the way lectures and practicals were conducted was done by the Principal on a regular basis.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Every academic year, the University of Mumbai posts the Academic Calendar on its website. The College creates its academic calendar along the same guidelines. The University provides broad guidelines regarding the schedule and mode of conduction of examinations. This aids the College in properly planning and implementing the academic calendar.

The planning and organisation of co-curricular activities like guest lectures, seminars, field trips, and extracurricular activities like extension activities (NSS & DLLE), sports (Gymkhana), exhibitions, and PALMS (Annual Cultural Event) are duely accomodated while planning the academic calendar. The academic calendar also makes sure that students are aware of the possible exam schedule.

All programmes adhere to the university's policies and internal evaluation procedures. Continuous Internal Evaluation (CIE) is conducted in accordance with the methodology of evaluations specified by the University for the specific Programme. A schedule for the internal examination was posted on notice boards and distributed via WhatsApp. Internal evaluation process was conducted on the Google platform for some programs. The Principal maintains strict oversight to ensure that the scheduled academic

activities are carried out as per the Academic calendar.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Owing to its location, the college primarily draws students from lower socioeconomic levels and its college's mission to provide all students with a high-quality, values-based education. The College makes an effort to cater the interdisciplinary topics by hosting a variety of co-curricular and extracurricular activities through various committees and events.

All teaching and non-teaching employees, as government employees, are bound by MCR (Maharashtra Civil Services) regulations. The prospectus also mentions the student conduct code, the faculty and the non-teaching staff code of ethics.

The Citizen Charter outlining the service commitment towards providing time bound services, including the mode and mechanisms for grievance redressal, is displayed outside the college office.

The Women Development Cell efficiently addresses issues pertaining to gender bias and equality. The college has conducted self-defense classes and carried out sensitization programs pertaining to highligt these issues.

The college has signed a MoU with Shri Ambika Yoga Kutir, Thane, who offered an online yoga workshop for students and staff on International Yoga Day. Programmes and fieldwork are carried out by Nature Club, NCC, NSS, and DLLE to address issues relating to human values and the environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	*View File*

1.3.3 - Number of students undertaking project work/field work/ internships

329

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	*View File*

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4192

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

454

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students' interactions in the classroom and performance in semester exams are used to evaluate their profile as academic learners. Intercollegiate tournaments are recommended for advanced students to enter. They are inspired to participate in exams that are competitive.

Academically gifted students serve as role models for their peers. They are also urged to share their notes and create sample responses. In order to develop their leadership abilities and capacity for teamwork, they are frequently given the obligation to volunteer for numerous departmental and college events.

Remedial classes are recommended for slow learners. The faculty makes an extra effort to help these students by going over question banks, giving them notes and study materials, and requiring them to complete test papers.

The College often holds extra classes for students taking the ATKT Exams which resulted in lowering the percentage of ATKT students.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3235	**50**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College truly believes that when we make students the centre of education, academic greatness can be accomplished. The learning process is made more student-centric by organising co-curricular events, seminars, presentations, invited talks, group debates, and mock interviews.

Students become more responsible and improve their capacity to collaborate as a team when they are given the opportunity to work as volunteer or event coordinators at occasions like inter collegiate competitions, departmental events, annual events, conferences, seminars, and hands-on training sessions.

Students get the chance to create scientific models/charts/presentations related to their studies during the Science Week organised inlast week of February on the occasion of National Science Day. It is commonly organised by the Science Departments. The most impressive models are displayed outside the lab.

Excursions and field trips also inspire pupils. They have the opportunity to interact with experts and comprehend the needs of the industry by visiting businesses and research facilities. Studentsinteract with experts during guest lectures, workshops, and hands-on training to improve their learning.

The Commerce Department has formed a WhatsApp group called IY Students Creative Group to distribute newspapers and published articles. MCQ tests were especially created to evaluate students' comprehension of distributed content.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the lockdown the college has significantly improved the ICT infrastructure by installing 18 SmartClass rooms, upgrading

internet bandwidth and sensitized faculty members to effectively utilize various online teaching tools.

The facility was successfully utilized for blended learning especially in Science Departments. Department of Biotechnology, Botany and Zoology made use of Virtual Lab while conducting

Faculty make special efforts to make interactive PowerPoint presentations. Online collaboration tools helps to incorporate multimedia elements such as images, videos, and audio to make the content more engaging and interactive for students. Multimedia content, such as educational videos, articles, notes and interactive websites are shared on the students group to provide a more dynamic and immersive learning experience.

Online Assessments tools are often used to track student progress, provide resources, and facilitate communication.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

50

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The internal evaluation procedures were followed in accordance with the University of Mumbai's instructions. Teachers and the student community successfully acclimated to the online teaching and evaluation. Practice of online platforms like WhatsApp groups, Google Classrooms continued even when the teaching and examination were completely put on offline mode. Internal examinations in many departments like Biotechnology, Computer Science, BAF & BMS are conducted on Google platform owing to the ease of conduction and record keeping.

The result of examination is visible to students through a mobile app and they can apply for examination directly via their mobile app, if they fail in their regular examination. This feature has made the application process for ATKT examination completely paperless.

The College has introduced high security Mark sheet to deter any instance of tampering. The mark sheet has 28 security features and is printed in security press which can be verified anywhere by a dedicated mobile application.

ERP software helps college to declare the results within the deadline set by the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The schedule of examination was repeatedly circulated on the Whatsapp group and also posted on the website. Head of the department is always available for sorting any exam related grievances pertaining to internal and practical examination. The attendance of students appeared for the internal and external examinations were immediately posted on the Whatsapp group. This exercise made examinations very efficient. Any grievances related to examinations were dealt with compassionate ground considering the overall scenario.

Examination is also taken for students who missed out their exam

on medical grounds.

Faculty members act as supervisor for all the examinations. Any act of copy case is reported by the supervisor to the Exam Committee, who refers it to Committee of Examination Unfair means. The Committee calls summons all students involved in such cases and dealt each case on its merit. The decision is then conveyed to Principal who takes a final call on proposed action.

The Committee has to submit their report before the declaration of results.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

University of Mumbai clearly states PO's and CO's in the syllabus. BoS approved syllabus are regularly revised and uploaded on the University website.

Faculty and students discuss syllabus content including PO's and CO's during their first classroom interaction.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The academic session of 2021-22 begin on hybrid mode of teaching as per the guidelines issued by University of Mumbai and Government of Maharashtra. Principal regularly issued instructions regarding the mode of curriculum delivery.

Head of the Departments were asked to submit the record of

lectures/practicals conducted at the end of every month in the office. The Principal in coordination with the Heads of the Department and Co-ordinators of self-financed courses, monitored the execution mode of curriculum delivery and timely completion of syllabus. It ensured that the syllabus is completed before the examination. The final outcome of PSO was evaluated and analysed at the end of semester examination. Student's feedback is also taken into consideration to evaluate accomplishment of PO's and CO's.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

718

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ismailyusufcollege.ac.in/Department/DisplayDeptcontent.aspx?page=caqek&ItemID=qia&nDeptID=caass

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out by NCC, NSS & DLLE cells of college to provide students with opportunities to develop their skills and knowledge beyond the classroom. Participating in such

activities develop important skills such as leadership, teamwork, and instill a sense of becoming a responsible citizen in students.

Extension activities like Cleanliness Campaign " "Good environment leads to Good Health" (10th August 2021), Mumbai Beach Cleaning: PuneetSagarAbhiyan (5th December 2021) and Blood Donation Camp at Andheri Station (3rd March 2022) were carried out in the vicinity of college campus. The College is blessed with a huge campus of 54 acre, College Cleanliness Drive (5th April 2022) by Nature Club was an effort to teach students the importance of keeping the campus clean.

Campaigns like "Say no to drugs Campaign" (8th January 2022), "Road Safety Drive" (5th February 2022) and Street Play on "Cleanliness" (10th February 2022) help students gain practical experience understanding social issues and need of creating awareness.

Extension activities help students grow both personally and professionally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

180

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is blessed with 54 acres of verdant campus offering anideal atmosphere conducive to quality education. The College has 46Classrooms, 22 laboratories and 07 computer labs. There are 18 SmartClassrooms set ups installed in the college for effective deliveryof the curriculum. Air conditioned auditorium and 4 large classroomswith capacity to accommodate more than 100 students are also used toconduct the Seminars or guest lectures. Library is an asset to theCollege with more than 80,000 books and other academic resources. Ithas two Reading Rooms which are further increased during theexamination period to accommodate more students. NLIST membershipalso provide access to a huge database of e resources.

College has one of the biggest Gymkhana and open ground in Mumbaicity. It's the only College to offer Obstacle Tract and Firing Rangefor their NCC cadets. College also has an open auditorium with acapacity to accommodate 2000 students at a time.College has completely automated the admission and examinationprocess which proved to be of great convenience during the COVIDpandemic. Fees were accepted on online mode only. Students' MobileApp helps them to apply for admission, ATKT Exams, check their results, and fees payment status.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has an open auditorium which serves as the venue for annual cultural event "PALMS". A permanent stage with changing rooms is utilized for rehearsal as per the requirement. The open auditorium has a secured perimeter and can easily accommodate a crowd of 2000 students. The main auditorium is fully air conditioned with capacity to accommodate 140 students. It is utilized to carry out organize invited talks, extra and co-curricular activities by various departments and committees.

The College Gymkhana or Sports Complex is a two storied separate building, hosting indoor facilities like badminton, carrom and table tennis, along with a well-equipped gymnasium.

The college has a ground, which can host a 400 M athletics track, and other field games, the basketball and volleyball courts. The indoor badminton hall is well utilized by the students and staff. It also as venue for yoga workshops. Jogging track is famous in the local community as recreational spot. An Open Gymnasium facility is been set up along with the jogging track.

Pandemic has forced us to conduct annual cultural and sports event on online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has procured iSLIM software in 2018. It is updated every year.The ILMS has automated the cataloging process, making it much more efficient than traditional manual methods. Library staff can input book information, including titles, authors, publication dates, and keywords, into the system. This information is then organized and made searchable for users. The system helps in efficiently managing library resources. It tracks the circulation history of each book, helping in identifying popular titles and making decisions about purchasing additional copies or new materials.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2538

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college's ICT infrastructure is constantly being upgraded. 25 laptops and 75 desktops were procured in the AY 2021-22. Laptops were given to all the departments. Computer lab was created with new desktops. 18 Smart Classroom set ups were also installed by the beginning of AY 2021-22.

All classrooms in Main building, BhashaBhawan, Science Buildings and Annexe building have Wi-Fi facilities, including Staff Room, Office, Laboratories and library's reading hall.

Academic year started with a mix of online and offline teaching as per the University and State Government's instructions. Number of internet connections and its bandwidth was updated for seamless online teaching.

Online examinations were conducted from the college as per the instructions from the University of Mumbai. Bandwidth in Exam Room was increased to 1000 Mbps for smooth conduction of examinations. New high speed printers were installed in the Exam & Result Room. ICT infrastructure of college was updated regularly and as a result not a single online College and University Exam was

cancelled on technical grounds.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

345

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

578

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Principal, after receiving the complaint regarding any physical infrastructure, officially communicates the concerned department of PWD who are entrusted with the responsibility to maintain the physical infrastructure. The institution is following the rules and regulations of Government of Maharashtra issued from time to time regarding maintaining the stock of all the purchases. Institution also maintains the stock register wherein data of all the procurements are timely entered. The purchased and discarded assets information are timely recorded.

In order to maintain the assets like AC, water filters, coolers, instruments etc, the college has annual maintenance contract with various agencies . The college has also outsourced the campus cleaning and security aspect to the third party. Wherever the deficiency of staff is there, including in library, sports complex and laboratories, people are recruited on the clock hour basis and the contract basis.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

36

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

`0`

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`03`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college managed to conduct about 12 invited talks/Sessions, 10 workshops, 15 sensitization programs and nearly 18 Campaign/Drives/Field visits for students in the academic year 2021-22. Conduction of these events requires active support from students' volunteers who played a pivotal role in organizing them. Students were picked up by the faculty-in-charge as volunteers based on their capability to carry out the given task.

The college has organised 06 webinars and two most popular events among students viz. annual cultural festical (PALMS-2021) and

Annual Sports event on online mode. Students' participation was imperative in organising these co-curricular and extra-curricular activities.Conduction of online events requires active support from students' volunteers who played a pivotal role in organizing online event. Students were picked up as volunteers based on their understanding of various online tools. Their help wasalso taken for preparation of Online brochures, Invitations and Certificates format. The College has held Annual College & Sports Event on online mode. Eleven online competition were organized in PALMS-2021 and 8 events/competitions during Annual Sports Event. More than 400 students participated in these events. Committee members managed the show along with the hardworking volunteers who played a key role in smooth conduction Departmental events and days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Past Student Forum is the registered body of the Alumni of the Ismail Yusuf College. It is registered under Society Registration Act (Registration No. 1086/94) as well as the Trust Registration Act (F18910/97). Every year two Alumni Get-togethers are organized on the occasion of Independence Day and Republic Day.

Alumni have helped in sourcing CSR funds for establishing Miyawaki Forest in College for three successive years. Alumni, especially those who are residing in the vicinity, visit college for their morning walks. They are also carrying out activities like Tree Plantation and regularly water the plants along the joggers track.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Owing to the location, college is surrounded by huge population from socioeconomically disadvantaged section. . The College started with welcoming and preparing students for online curriculum delivery and examination. Induction programs were conducted for first year students to make them aware about the facilities available in college. The mode of teaching shifted from online to offline during mid-semester. The College took extra effort to make this transition smooth by organising special introductory sessions.

Co-curricular and extracurricular activities provide students with opportunities to develop various skills beyond academics. They help in fostering holistic development and develop a well-rounded

personality. Organisation of Online Annual Cultural & Sports Event and around 70 sensitization programs helps students to explore new areas of interest, discover their strengths, and develop a well-rounded personality.

Organising and conducting these activities develop leadership skills, decision-making abilities, and a sense of responsibility. Such experiences help students gain confidence, become effective leaders, and prepare them for future leadership roles.

The college has an active MoU with TISS to conduct various Soft Skills and Skill enhancement courses by external expert. The College was the nodal centre to conduct IIRS-ISRO Online Courses. More than 300 students benefitted from these activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal constitutes Statutory and non-statutory committees and notified by the Office at the beginning of the academic year considering the core competence, commitment and aptitude of faculty members to meet the objectives. The Administrative, Financial, Academic, Sports Cultural committees are formed consisting of a Chairperson and committee members with an aim to decentralize different responsibilities. The role of each and every committee is explained and discussed during the meeting. The members have opinions to rectify the concerned processes for further improvement.

The curricular responsibility is entrusted with Heads of the various Departments who are responsible for distribution of syllabus, prepare timetable, distribution of topics to teach and distribution of papers for assessment among faculties. They are also authorized to give requisition for books, requirement of consumables, equipment and any other matter pertaining to the maintenance of infrastructure in their department.

. Students' representatives play a valuable role in organizing cultural, sports and extracurricular activities. It helps them to

build their confidence and foster leadership skills. The students are given the responsibility of planning and execution of these activities under the watchful guidance of respective committee members and Faculty in charge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College aspires to become CPE by excelling in academic and infrastructural development. College envisages achieving it by drawing long term and short term goals keeping in mind cost per student, sustainable strength and growth of the College.

Academic growth is sought by adding new courses and division in the perspective plan. The College received the sanction to start 06PG courses and a PhD Centre for Zoology in College. On academic front, College wants to eventually start PG & PhD centres in all the departments, introduce new programs in Mass Media, Management and Journalism.

The College, being a government institution, submits the perspective plan for procuring new equipments, machinery and civil works every year to District Planning Committee, Mumbai Suburban Office. A proposal to build a new building to construct PG Section for all Science department housing 10 laboratories is already submitted for sanction. Plan to relocate library to a new and bigger structure is also on the cards.

The college has made all the aspects of students interface like Admissions, Examinations and Results completely online by introducing new features on website and mobile app. A new Marksheet with high security features was also planned from the next academic year.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is administered by Ministry of Higher Education, Government of Maharashtra, and the policies related to appointment and service rules, procedures etc are made by General and Administrative Department (GAD), Higher Education, Finance Department and Directorate of Higher Education, Pune by following Maharashtra Civil Services Rules. The responsibility of recruitment is vested with MPSC and on the recommendation of MPSC, Ministry of Higher Education appoints the Faculty. Appointment and Service Rules of Non teaching staff is looked after by JDHE and DHE. The promotion of all the teachers through the CAS is done by DHE at the State level and on the recommendation of DHE a GR is issued by ministry.

The College has more than 3000 students enrolled for various UG, PG and PhD courses in 28 departments. The College has appointed coordinators for all the three streams for smooth coordination among various departments. Issues of the all the HoDs and Coordinators are resolved through proper planning, coordination, periodic meetings and follow up by the Faculty Coordinators who in turn brief the Principal and take further necessary instructions.

Day to day functioning of the Institution is looked after by 50 statutory and non-statutory committees consisting of teaching, nonteaching staff members, alumni, students, parents, industry and NGO's. Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of previous NAAC peer team form the major inputs for the planning. These inputs are discussed and analyzed by the Principal, IQAC, and with all Heads of the Department.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Facilities for Teaching Staff

(1) Interest free loan for buying computers/laptops and printers.

(2) Housing loan and vehicle loans at a concessional rate of interest.

(3) Government residential quarters at Bandra and Worli.

(4) Leave travel allowance, group insurance benefits, maternity leave, reimbursement of medical bills for family, etc.

(5) Grants for visiting foreign universities for paper presentation in conferences and seminars.

(6) All other benefits of casual leaves, provided funds, pension,

etc.

(7) Expenditure incurred for the treatment of COVID-19 to be reimbursed according to State Governments Guidelines.

(8) Provision to withdraw amount from GPF account for Home renovation, marriage and medical emergency.

Facilities for Non-teaching Staff

(1) Interest free loan for buying computers/laptops and printers.

(2) Housing loan and vehicle loans at a concessional rate of interest.

(3) Facility of Government residential quarters in College Campus and Government Staff Quarters, Bandra.

(4) Leave travel allowance, group insurance benefits, maternity leave, reimbursement of medical bills for family, etc.

(5) All other benefits of casual leave, provided funds, pension, gratuity, group insurance scheme, etc. as per the government norms.

(6) Expenditure incurred for the treatment is reimbursed according to State Governments Guidelines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Governments Institutions have a well-defined and structured appraisal system. The appraisal forms are to be filled, reported, reviewed and preserved as per the Government of Maharashtra GR CFR 1210/P.K. 47/2010/13 dated 1st November 2011. The approved format of appraisal form (confidential report) is sent by Directorate Office to all the government colleges. Faculty members submit duly filled appraisal form to Principal who verify and validate the form in the capacity of Reporting officer. The appraisal forms are then forwarded to Directorate Office where the Director further verifies these forms in the capacity of Reviewing Officer. Appraisal forms contains all important information related to teaching, learning, evaluation, results, administrative responsibilities, achievements, difficulties encountered and future plans of the faculty members. These CR are very important at the time of CAS and for any additional administrative responsibility in government.

Appraisal forms for non teaching staff (Class II and III) are verified and validated by Principal in the capacity of Reporting Officer. Joint Director, Higher Education is the Reviewing Officer for the same.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As a government organisation, financial audits are regularly performed in accordance with the rules and regulation of the Maharashtra government. Regular audits are done by the Auditor General (Audit), the Pay and Account Office, the Joint Director for Higher Education, and the Stock Valuation Office (BhandarPadtalni). The objections raised during the audits are responded within the deadline.

Stock Verification Committee is setup to carry out the stock verification every year in Science Departments and Gymkhana. It helps Science Departments to assess the stock of consumables like chemicals, glassware, classwork material and verify the status of equipments and machinery. It is beneficial while placing the request for the upcoming academic year.

The external computer audit was carried out this year to assess the status of computer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File]()

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is administered by the Government of Maharashtra and all permanent employees receives salary from the government. Non salary grants for day to day expenditure and infrastructural development are received from DPDC, DHE and RUSA. The requirement of funds for physical infrastructure, equipment, machinery and office expenditure is sent to DPC at the beginning of financial year. Principal attends meeting of the funding agencies and provides the justification of demand raised. In 2021-22, College has received and utilised the grant of about Rs. 5,25,00,000 from DPDC & RUSA.

College also runs self finance courses (BAF, BMS, BSc Computer Science, BSc Biotechnology, M.Com) and the provision of salary and other non salary expenditure for these courses are met from the fees collected.

All the expenditure incurred are duly audited by various government agencies like AG Office, DHE Office, JDHE, BhandarPadtalni and VetanPadtalni, which assures optimal utilization of resources.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The resumption of offline or in-person classes after the pandemic marks a significant turning point after a prolonged period of disruption and uncertainty.

Principal and IQAC discussed quality assurance strategies and best practices to be institutionalized in meetings conducted at the beginning of academic year. The academic year begin

The guideline received from UGC, Government of Maharashtra and University of Mumbai were discussed in online meeting of staff members on regular basis. Online sessions were regularly conducted on the virtual platform to take care of students' mental health and to uplift their spirits. To facilitate the online teaching IQAC suggested purchasing the online ZOOM packages. Blended learning was adopted towards the end of academic session by the Science streamfor offline practicals. The online teaching schedule was monitored throughout the academic session wherein all HoDs were required to submit the record of online teaching at the end of every month. IQAC organised anOrientation Program on 8th July 2020 for First Year Students. The annual cultural event "PALMS" and Annual Sports Day was conducted on online mode. The departments and committees of the college have organized online talks and lectures to ensure overall development from a variety of perspectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC strives to achieve improvement in all possible spheres of academic growth of students. The current academic session saw gradual shift from online mode of teaching, learning and evaluation back to offline mode. The major task before the IQAC was to device ways of re introducing offline education. A regular assessment of teaching and learning and assessment strategies was taken to identify areas for improvement. Co-ordinators and HoD's

were instructed to provide monthly records of online and offline teaching. Faculty members conducted departmental meetings to assess syllabus coverage and exam readiness. Departments hosted invited talks and events to engage students in their subjects. IQAC played a key role in organizing online cultural and sports events. Faculty members were encouraged by IQAC to be resource persons in various events and webinars. IQAC designed specific formats to gather input from various stakeholders. Admission, teaching, exams, results, and extracurricular activities were smoothly managed online through constant review, meticulous planning, and prompt actions. This approach led to significant enhancements in all aspects of online education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

IQAC conducted workshops and training sessions to raise awareness and sensitize students, faculty, and staff about gender issues and equality. On 8th March 2022 a Fitness Workshop for girl-students was conducted on account of International Women's Day.

The College promotes Safe Campus Environment by improved campus security measures and creating safe spaces to combat harassment and discrimination. There are more than 100 CCTV setups and 02 girls' common rooms and mobile police van which regularly patrols the campus.

IQAC rooted for enhanced support services for women, such as counselling, mentorship programs, and career guidance, to help them excel academically and professionally. Webinar on 'Motivation through self-introduction' and 'Facing life's challenges: My journey through the pandemic' along with organisation of 3 days' workshop on Personality Development and Confidence Building were intended to achieve the same. Workshop on "Prevention of Sexual Harassment of Women at Workplace" was conducted on 5th January 2022 to promote safe working culture in the college.

The College has organised awareness campaigns, events, and forums addressing gender issues. Workshop on Constitution Awareness was conducted on 12th February 2022 highlighting gender related issues. Anniversary celebration of women scientists and social reformers are observed to remember their contributions.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college boasts a sprawling 54-acre campus, which accommodates 29 academic departments, staff quarters, a boys' hostel, a canteen, and a hostel mess. To manage biodegradable waste, strategically positioned bins are used, and the municipality collects and disposes of this waste on a daily basis. Additionally, the college maintains a compost pit adjacent to the canteen.

Stringent measures are in place for the proper disposal of chemical waste, including strong acids, bases, corrosive substances, and organic solvents. Before disposal, these chemicals are adequately diluted. Furthermore, the Botany and Chemistry departments recycle solvents through the use of a rotary evaporator.

To address sanitary napkin disposal, the girls' common room is equipped with an incinerator. Waste paper generated from various sources such as offices, the library, exam rooms, and different departments is systematically shredded and subsequently auctioned to local scrap dealers.

The college follows established government procedures applicable to institutions for the annual write-off of old, broken, or non-functional instruments, equipment, computers, and printers. Usable or reparable items are auctioned to scrap dealers for recycling purposes. Notably, the college does not generate radioactive waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   C. Any 2 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

`College units of NCC, NSS, and DLLE play a pivotal role in cultivating an inclusive environment that embraces cultural,`

regional, and socioeconomic diversities among the student community. These three entities offer students extensive opportunities to explore and hone their talents and skills. Events and days like World Cycle Day (3rd July 2021), International Plastic Day (3rd July 2021), Say no to drugs Campaign andRoad Safety Drive were primarily organised to meet these goals.

Significant emphasis is placed on cultivating qualities such as social service and youth management, nurturing responsible citizenship. Rashtriya Ekta Diwas was observed on 31st October 2021. The NCC Day was celebrated by organising Cross Country Competition for NCC cadets on 19th December 2021. NCC cadets and DLLE students also participated in Mumbai Beach Cleaning: Puneet Sagar Abhiyan on 5th December 2021

International Yoga Day was observed on 21st June 2021 which was attended by more than 100 students and staff of college along with local community members. Special workshop on Benefits of Yoga was also conducted on 26th February 2022.

PALMS FESTIVAL serves as a platform for students to showcase their diverse talents and skills, fostering a sense of teamwork and a spirit of cooperation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution actively promotes awareness of constitutional obligations among both students and employees through a combination of curriculum integration and sensitization activities. Rashtriya Ekta Diwas was observed on 31st October 2021 and Human Rights Day on 10th December 2021. A workshop on Constitutional Awareness was also organised on 12th February 2022.

Incorporating constitutional awareness into the curriculum is a core strategy. For example, undergraduate students undergo a Foundation Course during their first four semesters. This course covers essential themes such as Fundamental Rights, Duties, Human

Rights, and other constitutional aspects.Furthermore, subjects like Environmental Studies provide students with insights into environmental issues.Good environment leads to good health: A cleanliness campaign was organised on 10th August 2021

To further engage students, the institution encourages participation in Online Quizzes about the Constitution, organized by various colleges and institutions..

Yoga Workshopspromoteself-discipline and the balance of mind and body.

Voters Awareness Campaign (21st & 23rd February 2022) underscored the importance of individual and collective responsibility as a citizen on India.

Subjects such as Ethics and Governance further educate students about ethical practices in the workplace and society.

Wachan Prerna Divas (18th October 2021) promoted life stories of legendary personalities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   C. Any 2 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

A committee is constitutes by the College to celebrate all the commemorative days and events to remember the contributions of prominent personalities towards the nation building, as per the GR issued by Government of Maharashtra.

The College celebrated National & International commemorative days, events and festivals to celebrate significant historical events, environmental issues or important milestones enthusiastically every year for example International Yoga Day, Kargil Divas, Gandhi Jayanti, Rashtriya Ekta Diwas , National Education Day, World Pneumonia Awareness Day, World Aids Day, Human Rights Day, World Wet Land Day and Pledge for Swatchh Bharat Abhiyan.

Departments like Botany, Zoology, Physics, Chemistry, Hindi, Persian & Urdu departments organised departmental festivals pertaining to various events in their subject domains. Marathi Department has organised Marathi Bhasha Sanvardhan Pandharvada (14th to 28th January 2022) and Library section has celebrated Wachan Prerana Divas on 18th October 2021.

Every year, the NCC wing of the college commemorates Republic Day and Independence Day with immense enthusiasm and a profound sense of pride. A march past parade was conducted on republic day after a long hiatus due to the pandemic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Green Initiatives Objectives: To improve the green cover of College Campus.

Context: To replete the green cover of campus by promoting dense, diverse, and rapidly growing Miyawaki forest in a short period of time.

Practice: Soil was carefully prepared with organic matter and nutrients to create a fertile environment for tree growth. More than 1500 saplings of Native plants were planted over 2500 sqft area.

Evidence of Success: Dense vegetation was achieved by rapid growth and plant maturity within a short time frame.

Problems Encountered: Watering the plants during the dry period posed a problem for maintaining the plants.

Title: Tamperproof Marksheet

Context: To issue Marksheets printed on security paper tear resistant 150GSM paper with high security features.

Practice: Tear resistant paper with 15 high security features was used to print mark sheets at security press. A SeQR Doc Software was also purchased with 7 security features along with Mobile App for Verification of marksheet

Evidence of Success: It is highly impossible to tinker the marksheet as it can be instantly verified with mobile app.

Problems Encountered: High cost of procurement.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Founded in 1930, Ismail Yusuf College holds the distinction of being the oldest and the sole government college in the Mumbai suburban region. It stands out for its commitment to providing educational opportunities to the densely populated areas, particularly those inhabited by economically disadvantaged communities and minorities. Despite the challenges posed by the COVID-19 pandemic, the college remains steadfast in its dedication to this mission.

During the pandemic, the college promptly responded to government directives by reducing fees and offering students the option to pay their fees in four installments, easing the financial burden on them. Additionally, students from economically disadvantaged backgrounds received guidance and support to connect with philanthropic trusts like the Kalsekar Education Trust and Kesar Baug Trust in Mumbai. These trusts generously volunteered to cover the entire educational expenses of needy students, further underscoring the college's commitment to ensuring access to education for all.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The following mechanism made sure that the curriculum was delivered effectively.

1) To distribute the workload and discuss the syllabus, departmental meetings are held at the begining of each academic year. The requirement of CHB Staff, if any, is informed to the Principal for efficient curriculum completion.

2) The Timetable is shared with the student on Whatsapp group and posted on the Notice Board.

3) The principal regularly evaluates the curriculum in conjunction with the heads of the departments.

4) The following teaching strategies are crucial to the efficient delivery of the curriculum.

a) Number of Smartclass setups were expanded from 10 to 18, emphasising the use of ICT-enabled teaching methods. b) Setting up a Google Classroom and a Whatsapp group to share course materials. c) Labs have adequate instrumentation facilities to allow for the efficient completion of practicals.

d) Seminars, guest lectures, and hands-on training programmes are regularly scheduled for advanced studies.

To keep tabs on the efficient implementation of the curriculum, evaluations of the way lectures and practicals were conducted was done by the Principal on a regular basis.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

Every academic year, the University of Mumbai posts the Academic Calendar on its website. The College creates its academic calendar along the same guidelines. The University provides broad guidelines regarding the schedule and mode of conduction of examinations. This aids the College in properly planning and implementing the academic calendar.

The planning and organisation of co-curricular activities like guest lectures, seminars, field trips, and extracurricular activities like extension activities (NSS & DLLE), sports (Gymkhana), exhibitions, and PALMS (Annual Cultural Event) are duely accomodated while planning the academic calendar. The academic calendar also makes sure that students are aware of the possible exam schedule.

All programmes adhere to the university's policies and internal evaluation procedures. Continuous Internal Evaluation (CIE) is conducted in accordance with the methodology of evaluations specified by the University for the specific Programme. A schedule for the internal examination was posted on notice boards and distributed via WhatsApp. Internal evaluation process was conducted on the Google platform for some programs. The Principal maintains strict oversight to ensure that the scheduled academic activities are carried out as per the Academic calendar.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation	A. All of the above

process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Owing to its location, the college primarily draws students from lower socioeconomic levels and its college's mission to provide all students with a high-quality, values-based education. The College makes an effort to cater the interdisciplinary topics by hosting a variety of co-curricular and extracurricular activities through various committees and events.

All teaching and non-teaching employees, as government employees, are bound by MCR (Maharashtra Civil Services) regulations. The prospectus also mentions the student conduct code, the faculty and the non-teaching staff code of ethics.

The Citizen Charter outlining the service commitment towards providing time bound services, including the mode and mechanisms for grievance redressal, is displayed outside the college office.

The Women Development Cell efficiently addresses issues pertaining to gender bias and equality. The college has conducted self-defense classes and carried out sensitization programs pertaining to highligt these issues.

The college has signed a MoU with Shri Ambika Yoga Kutir, Thane, who offered an online yoga workshop for students and staff on International Yoga Day. Programmes and fieldwork are carried out by Nature Club, NCC, NSS, and DLLE to address issues relating to human values and the environment.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

329

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4192

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

454

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students' interactions in the classroom and performance in semester exams are used to evaluate their profile as academic learners. Intercollegiate tournaments are recommended for advanced students to enter. They are inspired to participate in exams that are competitive.

Academically gifted students serve as role models for their peers. They are also urged to share their notes and create sample responses. In order to develop their leadership abilities and capacity for teamwork, they are frequently given the obligation to volunteer for numerous departmental and college events.

Remedial classes are recommended for slow learners. The faculty makes an extra effort to help these students by going over question banks, giving them notes and study materials, and requiring them to complete test papers.

The College often holds extra classes for students taking the ATKT Exams which resulted in lowering the percentage of ATKT students.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3235	**50**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College truly believes that when we make students the centre of education, academic greatness can be accomplished. The learning process is made more student-centric by organising co-curricular events, seminars, presentations, invited talks, group debates, and mock interviews.

Students become more responsible and improve their capacity to collaborate as a team when they are given the opportunity to work as volunteer or event coordinators at occasions like inter collegiate competitions, departmental events, annual events, conferences, seminars, and hands-on training sessions.

Students get the chance to create scientific models/charts/presentations related to their studies during the Science Week organised inlast week of February on the occasion of National Science Day. It is commonly organised by the Science Departments. The most impressive models are displayed outside the lab.

Excursions and field trips also inspire pupils. They have the opportunity to interact with experts and comprehend the needs of the industry by visiting businesses and research facilities. Studentsinteract with experts during guest lectures, workshops, and hands-on training to improve their learning.

The Commerce Department has formed a WhatsApp group called IY Students Creative Group to distribute newspapers and published articles. MCQ tests were especially created to evaluate students' comprehension of distributed content.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the lockdown the college has significantly improved the ICT infrastructure by installing 18 SmartClass rooms, upgrading internet bandwidth and sensitized faculty members to effectively utilize various online teaching tools.

The facility was successfully utilized for blended learning especially in Science Departments. Department of Biotechnology, Botany and Zoology made use of Virtual Lab while conducting

Faculty make special efforts to make interactive PowerPoint presentations. Online collaboration tools helps to incorporate multimedia elements such as images, videos, and audio to make the content more engaging and interactive for students. Multimedia content, such as educational videos, articles, notes and interactive websites are shared on the students group to provide a more dynamic and immersive learning experience.

Online Assessments tools are often used to track student progress, provide resources, and facilitate communication.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

50

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal evaluation procedures were followed in accordance with the University of Mumbai's instructions. Teachers and the student community successfully acclimated to the online teaching and evaluation. Practice of online platforms like WhatsApp groups, Google Classrooms continued even when the teaching and examination were completely put on offline mode. Internal examinations in many departments like Biotechnology, Computer Science, BAF & BMS are conducted on Google platform owing to the ease of conduction and record keeping.

The result of examination is visible to students through a mobile app and they can apply for examination directly via their mobile app, if they fail in their regular examination. This feature has made the application process for ATKT examination completely paperless.

The College has introduced high security Mark sheet to deter any instance of tampering. The mark sheet has 28 security features and is printed in security press which can be verified anywhere by a dedicated mobile application.

ERP software helps college to declare the results within the deadline set by the University.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The schedule of examination was repeatedly circulated on the Whatsapp group and also posted on the website. Head of the department is always available for sorting any exam related grievances pertaining to internal and practical examination. The attendance of students appeared for the internal and external examinations were immediately posted on the Whatsapp group. This exercise made examinations very efficient. Any grievances related to examinations were dealt with compassionate ground considering the overall scenario.

Examination is also taken for students who missed out their exam on medical grounds.

Faculty members act as supervisor for all the examinations. Any act of copy case is reported by the supervisor to the Exam Committee, who refers it to Committee of Examination Unfair means. The Committee calls summons all students involved in such cases and dealt each case on its merit. The decision is then conveyed to Principal who takes a final call on proposed action.

The Committee has to submit their report before the declaration of results.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

University of Mumbai clearly states PO's and CO's in the syllabus. BoS approved syllabus are regularly revised and uploaded on the University website.

Faculty and students discuss syllabus content including PO's and CO's during their first classroom interaction.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The academic session of 2021-22 begin on hybrid mode of teaching as per the guidelines issued by University of Mumbai and Government of Maharashtra. Principal regularly issued instructions regarding the mode of curriculum delivery.

Head of the Departments were asked to submit the record of lectures/practicals conducted at the end of every month in the office. The Principal in coordination with the Heads of the Department and Co-ordinators of self-financed courses, monitored the execution mode of curriculum delivery and timely completion of syllabus. It ensured that the syllabus is completed before the examination. The final outcome of PSO was evaluated and analysed at the end of semester examination. Student's feedback is also taken into consideration to evaluate accomplishment of PO's and CO's.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

718

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ismailyusufcollege.ac.in/Department/DisplayDeptcontent.aspx?page=cagek&ItemID=gia&nDeptID=caass

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out by NCC, NSS & DLLE cells of college to provide students with opportunities to develop their skills and knowledge beyond the classroom. Participating in such activities develop important skills such as leadership, teamwork, and instill a sense of becoming a responsible citizen in students.

Extension activities like Cleanliness Campaign " "Good environment leads to Good Health" (10th August 2021), Mumbai Beach Cleaning: PuneetSagarAbhiyan (5th December 2021) and Blood Donation Camp at Andheri Station (3rd March 2022) were carried out in the vicinity of college campus. The College is blessed with a huge campus of 54 acre, College Cleanliness Drive (5th April 2022) by Nature Club was an effort to teach students the importance of keeping the campus clean.

Campaigns like "Say no to drugs Campaign" (8th January 2022), "Road Safety Drive" (5th February 2022) and Street Play on "Cleanliness" (10th February 2022) help students gain practical experience understanding social issues and need of creating awareness.

Extension activities help students grow both personally and professionally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

180

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is blessed with 54 acres of verdant campus offering anideal atmosphere conducive to quality education. The College has 46Classrooms, 22 laboratories and 07 computer labs. There are 18 SmartClassrooms set ups installed in the college for effective deliveryof the curriculum. Air conditioned auditorium and 4 large classroomswith capacity to accommodate more than 100 students are also used toconduct the Seminars or guest lectures. Library is an asset to theCollege with more than 80,000 books and other academic resources. Ithas two Reading Rooms which are further increased during theexamination period to accommodate more students. NLIST membershipalso provide access to a huge database of e resources.

College has one of the biggest Gymkhana and open ground in Mumbaicity. It's the only College to offer Obstacle Tract and Firing Rangefor their NCC cadets. College also has an open auditorium with acapacity to accommodate 2000 students at a time.College has completely automated the admission and examinationprocess which proved to be of great convenience during the COVIDpandemic. Fees were accepted on online mode only. Students' MobileApp helps them to apply for admission, ATKT Exams, check their results, and fees payment status.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has an open auditorium which serves as the venue for annual cultural event "PALMS". A permanent stage with changing rooms is utilized for rehearsal as per the requirement. The open auditorium has a secured perimeter and can easily accommodate a crowd of 2000 students. The main auditorium is fully air conditioned with capacity to accommodate 140 students. It is utilized to carry out organize invited talks, extra and co-curricular activities by various departments and committees.

The College Gymkhana or Sports Complex is a two storied separate building, hosting indoor facilities like badminton, carrom and table tennis, along with a well-equipped gymnasium.

The college has a ground, which can host a 400 M athletics track, and other field games, the basketball and volleyball courts. The indoor badminton hall is well utilized by the students and staff. It also as venue for yoga workshops. Jogging track is famous in the local community as recreational spot. An Open Gymnasium facility is been set up along with the jogging track.

Pandemic has forced us to conduct annual cultural and sports event on online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

21

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has procured iSLIM software in 2018. It is updated every year.The ILMS has automated the cataloging process, making it much more efficient than traditional manual methods. Library staff can input book information, including titles, authors, publication dates, and keywords, into the system. This information is then organized and made searchable for users. The system helps in efficiently managing library resources. It tracks the circulation history of each book, helping in identifying popular titles and making decisions about purchasing additional copies or new materials.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2538

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college's ICT infrastructure is constantly being upgraded. 25 laptops and 75 desktops were procured in the AY 2021-22. Laptops were given to all the departments. Computer lab was created with new desktops. 18 Smart Classroom set ups were also installed by the beginning of AY 2021-22.

All classrooms in Main building, BhashaBhawan, Science Buildings and Annexe building have Wi-Fi facilities, including Staff Room, Office, Laboratories and library's reading hall.

Academic year started with a mix of online and offline teaching as per the University and State Government's instructions. Number of internet connections and its bandwidth was updated for seamless online teaching.

Online examinations were conducted from the college as per the instructions from the University of Mumbai. Bandwidth in Exam Room was increased to 1000 Mbps for smooth conduction of examinations. New high speed printers were installed in the Exam & Result Room. ICT infrastructure of college was updated regularly and as a result not a single online College and University Exam was cancelled on technical grounds.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

345

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

578

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Principal, after receiving the complaint regarding any physical infrastructure, officially communicates the concerned department of PWD who are entrusted with the responsibility to maintain the physical infrastructure. The institution is following the rules and regulations of Government of

Maharashtra issued from time to time regarding maintaining the stock of all the purchases. Institution also maintains the stock register wherein data of all the procurements are timely entered. The purchased and discarded assets information are timely recorded.

In order to maintain the assets like AC, water filters, coolers, instruments etc, the college has annual maintenance contract with various agencies . The college has also outsourced the campus cleaning and security aspect to the third party. Wherever the deficiency of staff is there, including in library, sports complex and laboratories, people are recruited on the clock hour basis and the contract basis.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

36

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | **B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college managed to conduct about 12 invited talks/Sessions, 10 workshops, 15 sensitization programs and nearly 18 Campaign/Drives/Field visits for students in the academic year 2021-22. Conduction of these events requires active support from students' volunteers who played a pivotal role in organizing them. Students were picked up by the faculty-in-charge as volunteers based on their capability to carry out the given task.

The college has organised 06 webinars and two most popular events among students viz. annual cultural festical (PALMS-2021) and Annual Sports event on online mode. Students' participation was imperative in organising these co-curricular and extra-curricular activities.Conduction of online events requires active support from students' volunteers who played a pivotal role in organizing online event. Students were picked up as volunteers based on their understanding of various online tools. Their help wasalso taken for preparation of Online brochures, Invitations and Certificates format. The College has held Annual College & Sports Event on online mode. Eleven online competition were organized in PALMS-2021 and 8 events/competitions during Annual Sports Event. More than 400 students participated in these events. Committee members managed the show along with the hardworking volunteers who played a key role in smooth conduction Departmental events and days.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Past Student Forum is the registered body of the Alumni of the Ismail Yusuf College. It is registered under Society Registration Act (Registration No. 1086/94) as well as the Trust Registration Act (F18910/97). Every year two Alumni Get-togethers are organized on the occasion of Independence Day and Republic Day.

Alumni have helped in sourcing CSR funds for establishing Miyawaki Forest in College for three successive years. Alumni, especially those who are residing in the vicinity, visit college for their morning walks. They are also carrying out activities like Tree Plantation and regularly water the plants along the joggers track.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs) — **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Owing to the location, college is surrounded by huge population from socioeconomically disadvantaged section. . The College started with welcoming and preparing students for online curriculum delivery and examination. Induction programs were conducted for first year students to make them aware about the facilities available in college. The mode of teaching shifted from online to offline during mid-semester. The College took extra effort to make this transition smooth by organising special introductory sessions.

Co-curricular and extracurricular activities provide students with opportunities to develop various skills beyond academics. They help in fostering holistic development and develop a well-rounded personality. Organisation of Online Annual Cultural & Sports Event and around 70 sensitization programs helps students to explore new areas of interest, discover their strengths, and develop a well-rounded personality.

Organising and conducting these activities develop leadership skills, decision-making abilities, and a sense of responsibility. Such experiences help students gain confidence, become effective leaders, and prepare them for future leadership roles.

The college has an active MoU with TISS to conduct various Soft

Skills and Skill enhancement courses by external expert. The College was the nodal centre to conduct IIRS-ISRO Online Courses. More than 300 students benefitted from these activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal constitutes Statutory and non-statutory committees and notified by the Office at the beginning of the academic year considering the core competence, commitment and aptitude of faculty members to meet the objectives. The Administrative, Financial, Academic, Sports Cultural committees are formed consisting of a Chairperson and committee members with an aim to decentralize different responsibilities. The role of each and every committee is explained and discussed during the meeting. The members have opinions to rectify the concerned processes for further improvement.

The curricular responsibility is entrusted with Heads of the various Departments who are responsible for distribution of syllabus, prepare timetable, distribution of topics to teach and distribution of papers for assessment among faculties. They are also authorized to give requisition for books, requirement of consumables, equipment and any other matter pertaining to the maintenance of infrastructure in their department.

. Students' representatives play a valuable role in organizing cultural, sports and extracurricular activities. It helps them to build their confidence and foster leadership skills. The students are given the responsibility of planning and execution of these activities under the watchful guidance of respective committee members and Faculty in charge.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College aspires to become CPE by excelling in academic and infrastructural development. College envisages achieving it by drawing long term and short term goals keeping in mind cost per student, sustainable strength and growth of the College.

Academic growth is sought by adding new courses and division in the perspective plan. The College received the sanction to start 06PG courses and a PhD Centre for Zoology in College. On academic front, College wants to eventually start PG & PhD centres in all the departments, introduce new programs in Mass Media, Management and Journalism.

The College, being a government institution, submits the perspective plan for procuring new equipments, machinery and civil works every year to District Planning Committee, Mumbai Suburban Office. A proposal to build a new building to construct PG Section for all Science department housing 10 laboratories is already submitted for sanction. Plan to relocate library to a new and bigger structure is also on the cards.

The college has made all the aspects of students interface like Admissions, Examinations and Results completely online by introducing new features on website and mobile app. A new Marksheet with high security features was also planned from the next academic year.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is administered by Ministry of Higher Education, Government of Maharashtra, and the policies related to appointment and service rules, procedures etc are made by General and Administrative Department (GAD), Higher Education, Finance Department and Directorate of Higher Education, Pune by following Maharashtra Civil Services Rules. The responsibility of recruitment is vested with MPSC and on the recommendation of MPSC, Ministry of Higher Education appoints the Faculty. Appointment and Service Rules of Non teaching staff is looked after by JDHE and DHE. The promotion of all the teachers through the CAS is done by DHE at the State level and on the recommendation of DHE a GR is issued by ministry.

The College has more than 3000 students enrolled for various UG, PG and PhD courses in 28 departments. The College has appointed coordinators for all the three streams for smooth coordination among various departments. Issues of the all the HoDs and Coordinators are resolved through proper planning, coordination, periodic meetings and follow up by the Faculty Coordinators who in turn brief the Principal and take further necessary instructions.

Day to day functioning of the Institution is looked after by 50 statutory and non-statutory committees consisting of teaching, nonteaching staff members, alumni, students, parents, industry and NGO's. Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of previous NAAC peer team form the major inputs for the planning. These inputs are discussed and analyzed by the Principal, IQAC, and with all Heads of the Department.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Facilities for Teaching Staff

(1) Interest free loan for buying computers/laptops and printers.

(2) Housing loan and vehicle loans at a concessional rate of interest.

(3) Government residential quarters at Bandra and Worli.

(4) Leave travel allowance, group insurance benefits, maternity leave, reimbursement of medical bills for family, etc.

(5) Grants for visiting foreign universities for paper presentation in conferences and seminars.

(6) All other benefits of casual leaves, provided funds, pension, etc.

(7) Expenditure incurred for the treatment of COVID-19 to be reimbursed according to State Governments Guidelines.

(8) Provision to withdraw amount from GPF account for Home renovation, marriage and medical emergency.

Facilities for Non-teaching Staff

(1) Interest free loan for buying computers/laptops and printers.

(2) Housing loan and vehicle loans at a concessional rate of interest.

(3) Facility of Government residential quarters in College Campus and Government Staff Quarters, Bandra.

(4) Leave travel allowance, group insurance benefits, maternity leave, reimbursement of medical bills for family, etc.

(5) All other benefits of casual leave, provided funds, pension, gratuity, group insurance scheme, etc. as per the government norms.

(6) Expenditure incurred for the treatment is reimbursed according to State Governments Guidelines.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Governments Institutions have a well-defined and structured appraisal system. The appraisal forms are to be filled, reported, reviewed and preserved as per the Government of Maharashtra GR CFR 1210/P.K. 47/2010/13 dated 1st November 2011. The approved format of appraisal form (confidential report) is sent by Directorate Office to all the government colleges. Faculty members submit duly filled appraisal form to Principal who verify and validate the form in the capacity of Reporting officer. The appraisal forms are then forwarded to Directorate Office where the Director further verifies these forms in the capacity of Reviewing Officer. Appraisal forms contains all important information related to teaching, learning, evaluation, results, administrative responsibilities, achievements, difficulties encountered and future plans of the faculty members. These CR are very important at the time of CAS and for any additional administrative responsibility in government.

Appraisal forms for non teaching staff (Class II and III) are verified and validated by Principal in the capacity of Reporting Officer. Joint Director, Higher Education is the Reviewing Officer for the same.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As a government organisation, financial audits are regularly performed in accordance with the rules and regulation of the Maharashtra government. Regular audits are done by the Auditor General (Audit), the Pay and Account Office, the Joint Director for Higher Education, and the Stock Valuation Office (BhandarPadtalni). The objections raised during the audits are responded within the deadline.

Stock Verification Committee is setup to carry out the stock verification every year in Science Departments and Gymkhana. It helps Science Departments to assess the stock of consumables like chemicals, glassware, classwork material and verify the status of equipments and machinery. It is beneficial while placing the request for the upcoming academic year.

The external computer audit was carried out this year to assess the status of computer.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is administered by the Government of Maharashtra and all permanent employees receives salary from the government. Non salary grants for day to day expenditure and infrastructural development are received from DPDC, DHE and RUSA. The requirement of funds for physical infrastructure, equipment, machinery and office expenditure is sent to DPC at the beginning of financial year. Principal attends meeting of the funding agencies and provides the justification of demand raised. In 2021-22, College has received and utilised the grant of about Rs. 5,25,00,000 from DPDC & RUSA.

College also runs self finance courses (BAF, BMS, BSc Computer Science, BSc Biotechnology, M.Com) and the provision of salary and other non salary expenditure for these courses are met from the fees collected.

All the expenditure incurred are duly audited by various government agencies like AG Office, DHE Office, JDHE, BhandarPadtalni and VetanPadtalni, which assures optimal utilization of resources.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The resumption of offline or in-person classes after the pandemic marks a significant turning point after a prolonged period of disruption and uncertainty.

Principal and IQAC discussed quality assurance strategies and best practices to be institutionalized in meetings conducted at the beginning of academic year. The academic year begin

The guideline received from UGC, Government of Maharashtra and University of Mumbai were discussed in online meeting of staff members on regular basis. Online sessions were regularly conducted on the virtual platform to take care of students' mental health and to uplift their spirits. To facilitate the online teaching IQAC suggested purchasing the online ZOOM packages. Blended learning was adopted towards the end of academic session by the Science streamfor offline practicals. The online teaching schedule was monitored throughout the academic session wherein all HoDs were required to submit the record of online teaching at the end of every month. IQAC organised anOrientation Program on 8th July 2020 for First Year Students. The annual cultural event "PALMS" and Annual Sports Day was conducted on online mode. The departments and committees of the college have organized online talks and lectures to ensure overall development from a variety of perspectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC strives to achieve improvement in all possible spheres of academic growth of students. The current academic session saw gradual shift from online mode of teaching, learning and evaluation back to offline mode. The major task before the IQAC was to device ways of re introducing offline education. A regular assessment of teaching and learning and assessment

strategies was taken to identify areas for improvement. Co-ordinators and HoD's were instructed to provide monthly records of online and offline teaching. Faculty members conducted departmental meetings to assess syllabus coverage and exam readiness. Departments hosted invited talks and events to engage students in their subjects. IQAC played a key role in organizing online cultural and sports events. Faculty members were encouraged by IQAC to be resource persons in various events and webinars. IQAC designed specific formats to gather input from various stakeholders. Admission, teaching, exams, results, and extracurricular activities were smoothly managed online through constant review, meticulous planning, and prompt actions. This approach led to significant enhancements in all aspects of online education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

IQAC conducted workshops and training sessions to raise awareness and sensitize students, faculty, and staff about gender issues and equality. On 8th March 2022 a Fitness Workshop for girl-students was conducted on account of International Women's Day.

The College promotes Safe Campus Environment by improved campus security measures and creating safe spaces to combat harassment and discrimination. There are more than 100 CCTV setups and 02 girls' common rooms and mobile police van which regularly patrols the campus.

IQAC rooted for enhanced support services for women, such as counselling, mentorship programs, and career guidance, to help them excel academically and professionally. Webinar on 'Motivation through self-introduction' and 'Facing life's challenges: My journey through the pandemic' along with organisation of 3 days' workshop on Personality Development and Confidence Building were intended to achieve the same. Workshop on "Prevention of Sexual Harassment of Women at Workplace" was conducted on 5th January 2022 to promote safe working culture in the college.

The College has organised awareness campaigns, events, and forums addressing gender issues. Workshop on Constitution Awareness was conducted on 12th February 2022 highlighting gender related issues. Anniversary celebration of women scientists and social reformers are observed to remember their contributions.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college boasts a sprawling 54-acre campus, which accommodates 29 academic departments, staff quarters, a boys' hostel, a canteen, and a hostel mess. To manage biodegradable waste, strategically positioned bins are used, and the municipality collects and disposes of this waste on a daily basis. Additionally, the college maintains a compost pit adjacent to the canteen.

Stringent measures are in place for the proper disposal of chemical waste, including strong acids, bases, corrosive substances, and organic solvents. Before disposal, these chemicals are adequately diluted. Furthermore, the Botany and Chemistry departments recycle solvents through the use of a rotary evaporator.

To address sanitary napkin disposal, the girls' common room is equipped with an incinerator. Waste paper generated from various sources such as offices, the library, exam rooms, and different departments is systematically shredded and subsequently auctioned to local scrap dealers.

The college follows established government procedures applicable to institutions for the annual write-off of old, broken, or non-functional instruments, equipment, computers, and printers. Usable or reparable items are auctioned to scrap dealers for recycling purposes. Notably, the college does not generate radioactive waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

C. Any 2 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College units of NCC, NSS, and DLLE play a pivotal role in cultivating an inclusive environment that embraces cultural, regional, and socioeconomic diversities among the student community. These three entities offer students extensive opportunities to explore and hone their talents and skills. Events and days like World Cycle Day (3rd July 2021), International Plastic Day (3rd July 2021), Say no to drugs Campaign andRoad Safety Drive were primarily organised to meet these goals.

Significant emphasis is placed on cultivating qualities such as social service and youth management, nurturing responsible citizenship. Rashtriya Ekta Diwas was observed on 31st October 2021. The NCC Day was celebrated by organising Cross Country Competition for NCC cadets on 19th December 2021. NCC cadets and DLLE students also participated in Mumbai Beach Cleaning: Puneet Sagar Abhiyan on 5th December 2021

International Yoga Day was observed on 21st June 2021 which was attended by more than 100 students and staff of college along with local community members. Special workshop on Benefits of Yoga was also conducted on 26th February 2022.

PALMS FESTIVAL serves as a platform for students to showcase their diverse talents and skills, fostering a sense of teamwork and a spirit of cooperation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution actively promotes awareness of constitutional obligations among both students and employees through a combination of curriculum integration and sensitization activities. Rashtriya Ekta Diwas was observed on 31st October 2021 and Human Rights Day on 10th December 2021. A workshop on

Constitutional Awareness was also organised on 12th February 2022.

Incorporating constitutional awareness into the curriculum is a core strategy. For example, undergraduate students undergo a Foundation Course during their first four semesters. This course covers essential themes such as Fundamental Rights, Duties, Human Rights, and other constitutional aspects.Furthermore, subjects like Environmental Studies provide students with insights into environmental issues.Good environment leads to good health: A cleanliness campaign was organised on 10th August 2021

To further engage students, the institution encourages participation in Online Quizzes about the Constitution, organized by various colleges and institutions..

Yoga Workshopspromoteself-discipline and the balance of mind and body.

Voters Awareness Campaign (21st & 23rd February 2022) underscored the importance of individual and collective responsibility as a citizen on India.

Subjects such as Ethics and Governance further educate students about ethical practices in the workplace and society.

Wachan Prerna Divas (18th October 2021) promoted life stories of legendary personalities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics	C. Any 2 of the above

programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

A committee is constitutes by the College to celebrate all the commemorative days and events to remember the contributions of prominent personalities towards the nation building, as per the GR issued by Government of Maharashtra.

The College celebrated National & International commemorative days, events and festivals to celebrate significant historical events, environmental issues or important milestones enthusiastically every year for example International Yoga Day, Kargil Divas, Gandhi Jayanti, Rashtriya Ekta Diwas , National Education Day, World Pneumonia Awareness Day, World Aids Day, Human Rights Day, World Wet Land Day and Pledge for Swatchh Bharat Abhiyan.

Departments like Botany, Zoology, Physics, Chemistry, Hindi, Persian & Urdu departments organised departmental festivals pertaining to various events in their subject domains. Marathi Department has organised Marathi Bhasha Sanvardhan Pandharvada (14th to 28th January 2022) and Library section has celebrated Wachan Prerana Divas on 18th October 2021.

Every year, the NCC wing of the college commemorates Republic Day and Independence Day with immense enthusiasm and a profound sense of pride. A march past parade was conducted on republic day after a long hiatus due to the pandemic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Green Initiatives Objectives: To improve the green cover of College Campus.

Context: To replete the green cover of campus by promoting dense, diverse, and rapidly growing Miyawaki forest in a short period of time.

Practice: Soil was carefully prepared with organic matter and nutrients to create a fertile environment for tree growth. More than 1500 saplings of Native plants were planted over 2500 sqft area.

Evidence of Success: Dense vegetation was achieved by rapid growth and plant maturity within a short time frame.

Problems Encountered: Watering the plants during the dry period posed a problem for maintaining the plants.

Title: Tamperproof Marksheet

Context: To issue Marksheets printed on security paper tear resistant 150GSM paper with high security features.

Practice: Tear resistant paper with 15 high security features was used to print mark sheets at security press. A SeQR Doc Software was also purchased with 7 security features along with Mobile App for Verification of marksheet

Evidence of Success: It is highly impossible to tinker the marksheet as it can be instantly verified with mobile app.

Problems Encountered: High cost of procurement.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Founded in 1930, Ismail Yusuf College holds the distinction of being the oldest and the sole government college in the Mumbai suburban region. It stands out for its commitment to providing educational opportunities to the densely populated areas, particularly those inhabited by economically disadvantaged communities and minorities. Despite the challenges posed by the COVID-19 pandemic, the college remains steadfast in its dedication to this mission.

During the pandemic, the college promptly responded to government directives by reducing fees and offering students the option to pay their fees in four installments, easing the financial burden on them. Additionally, students from economically disadvantaged backgrounds received guidance and support to connect with philanthropic trusts like the Kalsekar Education Trust and Kesar Baug Trust in Mumbai. These trusts generously volunteered to cover the entire educational expenses of needy students, further underscoring the college's commitment to ensuring access to education for all.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1) To encouragefaculty of Arts, Commerce & Science toorganise International Conference

2) To organise various activities to commomorate 75 years of Independence.

3) To celebrate"Azadi ka Amritmahotsav" by organising various sensitising programs through NCC, NSS & DLLE.

4) To increase the number of Smart Classrooms.

5) To encourage various departments to conduct outdoor activities like Field Visits, Industrial visits and Excursions.

6) To augment infrastructure of Science Laboratories to explore consultation activities.

7) To motivate staff and students to publish their works and obtain IPR credentials.

8) To start new PG Course in Zoology, Botany, Statistics, Biotechnology, Urduand History

9) To start MBAthrough YCMOU Centre.

10) To initiate Industry-Institute interface through MoU.

11) To conduct internal audit of all the departments.