

2022-2023

Government of Maharashtra's
Ismail Yusuf College
Jogeshwari (East), Mumbai 400060
Department of Foundation Course

NOTICE

Date: - 16th June 2022

A meeting of the Department of Foundation Course is scheduled on 20th June 2022, in the staff room at 10.00 am. All are requested to be present.

Following are the agendas for discussion;

1. Discussion of Timetable and Syllabus (Junior & Senior)
2. Workload distribution among faculty members.
3. Arrangement of an Orientation session for students.



Dr. J. B. Sawant
Head of the Department

Government of Maharashtra's
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Department of Foundation Course

Date: - 20th June 2022

Meeting Minutes		
Meeting called by, HOD: - Dr. Jayshing B. Sawant		
Date: - 20 th June 2022	Time: - 10.00 am	Venue: - Staff Room
Sr.no	Agenda Discussed	Conclusion
1	Discussion of Timetable and Syllabus. ((Junior & Senior)	Guidance by Dr. Jayshing B. Sawant on ways to approach the syllabus and teaching methods.
2	Workload distribution among faculty members.	Distribution of workload among the four faculty members according to class and syllabus
3	Arrangement of an Orientation session for students.	1.Session scheduled to be arranged on 22 nd June for F.Y.B.A , FY.BCOM ,FY.BSC students in room no. 202 in the Bhasha Bhavan. 2.Points to be discussed in the orientation session; (a). Introduction of Faculty members. (b). Introduction of thesemester pattern according to University of Mumbai. (c). Discussion of syllabus for Sem 1.
Minutes approved by		Dr. Jayshing B. Sawant



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NOTICE

Date: - 13th September 2022

A meeting of the Department of Foundation Course is scheduled on 15th September 2022, in the staff room at 11.00 am. All are requested to be present.

Following are the agendas for discussion;

1. Syllabus completion status.
2. Question paper making for upcoming examination.
3. F.Y.B.A, S.Y.B.A , FY.BCOM , SY.BCOM, FY.BSC AND S.Y BSCand Foundation Course assignment topics.



Dr. J. B. Sawant
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Date: - 15th September 2022

Meeting Minutes		
Meeting called by, HOD: - Dr. Jayshing B. Sawant		
Date: - 15th Sep 2022	Time: - 11.00 am	Venue: - Staff Room
Sr.no	Agenda Discussed	Conclusion
1	Minutes of previous meeting.	Successful completion of work declared.
2	Syllabus completion status.	Completed and remaining syllabus by each faculty member was stated for F.Y.B.A, S.Y.B.A , FY.Bcom , SY.Bcom, Fy.Bsc and S.Y Bsc
3	Question paper making for upcoming examination.	Guidance by Dr.Jayshing B. Sawant on setting of the question paper according to the paper pattern of Mumbai University for upcoming F.Y.B.A, S.Y.B.A , FY.Bcom , SY.Bcom, Fy.Bsc and S.Y Bsc examinations.
4	F.Y.B.A, S.Y.B.A , FY.BCOM , SY.BCOM, FY.BSC and S.Y BSC assignment topics.	Topics for F.Y.B.A, S.Y.B.A , FY.BCOM , SY.BCOM, FY.BSC AND S.Y BSC and Foundation Course assignments were finalized with the help of Mumbai University syllabus and final date for submission was scheduled for 10 th October 2022.
Minutes approved by		Dr. Jayshing B. Sawant



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NOTICE

Date: - 9th November 2022

A meeting of the Department of Foundation Course is scheduled on 10th November 2022, in the staff room at 11.00 am. All are requested to be present.

Following are the agendas for discussion;

1. Discussion of Timetable and Syllabus.
2. Arrangement of Departmental Activities.
3. Workload Distribution.



Dr. J. B. Sawant
Head of the Department



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Department of Foundation Course

Date: - 10th November2022

Meeting Minutes		
Meeting called by, HOD: - Dr. Jayshing B. Sawant		
Date: - 10 th November2022	Time: - 11.00 am	Venue: - Staff Room
Sr.no	Agenda Discussed	Conclusion
1	Minutes of previous meeting.	Successful completion of work declared.
2	Discussion of Timetable and Syllabus.	Guidance by Prof. Jayshing B. Sawant on ways to approach the syllabus for upcoming semesters.
3	Arrangement of Departmental Activities.	
4	Workload Distribution.	Re-distribution of workload because of induction of a new faculty member.
Minutes approved by		Dr. Jayshing B. Sawant



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NOTICE

Date: - 13th February 2023

A meeting of the Department of Foundation Course is scheduled on 15th February 2023, in the staff room at 11.00 am. All are requested to be present. Following are the agendas for discussion;

1. Syllabus completion status.
2. Question paper making for upcoming examination.
3. F.Y.B.A, S.Y.B.A , FY.BCOM , SY.BCOM, FY.BSC AND S.Y BSC and Foundation Course assignment topics.



Dr. J. B. Sawant
Head of the Department

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Department of Foundation Course

Date: - 15th February 2023

Meeting Minutes		
Meeting called by, HOD: - Dr. Jayshing B. Sawant		
Date: - 15th February 2023	Time: - 11.00 am	Venue: - Staff Room
Sr.no	Agenda Discussed	Conclusion
1	Minutes of previous meeting.	Successful completion of work declared.
2	Syllabus completion status.	Completed and remaining syllabus by each faculty member was stated for F.Y.B.A, S.Y.B.A and T.Y.B.A.and S.Y.J.C & F.Y.J.C
3	Question paper making for upcoming examination.	Guidance by Dr. Jayshing B. Sawant on setting of the question paper according to the paper pattern of Mumbai University for upcoming F.Y.B.A, S.Y.B.A , FY.Bcom , SY.Bcom, Fy.Bsc and S.Y Bsc examinations.
4	F.Y.B.A, S.Y.B.A , FY.BCOM , SY.BCOM, FY.BSC AND S.Y BSC and assignment topics.	Topics for F.Y.B.A, S.Y.B.A , FY.BCOM , SY.BCOM, FY.BSC AND S.Y BSCand Foundation Course assignments were finalized with the help of Mumbai University syllabus and final date for submission was scheduled for 31 st March 2023.
Minutes approved by		Dr. Jayshing B. Sawant

