

**Minutes of the Students and Staff Grievance Redressal Committee
Academic Year 2022-23**

Complaint Filed by Ms. Hajra Hublikar

Date of Complaint: 10/03/2023

Date of Meeting: 15/03/2023

Members Present:

- Dr. (Smt.) Swati Wahwal (Principal)
- Smt. Darakshan S.A. Shaikh (Chairperson)
- Smt. Pratiksha Phadnis (Member)
- Smt. Preeti Gaoture (Member)
- Shri Yashwant Patil (Member)

Agenda:

To review the complaint filed by Ms. Hajra Hublikar, a lecturer on a clock hour basis, against her Head of Department for alleged favoritism and mental harassment.

Minutes:

1. The committee convened to hear the grievance of Ms. Hublikar and the response of the Head of Department.
2. Ms. Hublikar stated that she had been mentally harassed due to favoritism in departmental affairs and had not been given opportunities or recognition.
3. The Head of Department was called to provide his account and address the allegations.
4. After a detailed hearing from both parties, the committee deliberated on the matter.
5. It was concluded that there was not enough evidence to substantiate the claims of favoritism or harassment.

Decision:

- The committee decided that the complaint lacked substantial grounds.
- A confidential report of the findings was submitted to the Principal's office on **05/04/2023**.

Action Items:

Submit the report to the Principal.



Chairperson
**STUDENTS AND STAFF
GRIEVANCE REDRESSAL COMMITTEE**

Minutes of the Students and Staff Grievance Redressal Committee
Academic Year 2022-23

Complaint Filed by Ajitkumar Manda Chauhan

Date of Complaint: 12/02/2023

Date of Meeting: 20/02/2023

Members Present:

- Dr. (Smt.) Swati Wahwal (Principal)
- Smt. Darakshan S.A. Shaikh (Chairperson)
- Smt. Pratiksha Phadnis (Member)
- Smt. Preeti Gaoture (Member)
- Shri Yashwant Patil (Member)

Agenda:

To investigate the complaint filed by Ajitkumar Manda Chauhan, a Third Year B.Sc. (Physics) student, regarding being barred from his Second Year Mathematics Paper II, Semester IV examination.

Minutes:

1. The committee reviewed the student's complaint about being denied clearance to appear for his Mathematics examination.
2. The Examination Committee documents and the student's academic records were reviewed.
3. The Head of the Mathematics Department was called to explain why Ajitkumar was barred from appearing in the examination.
4. The committee determined that a technical issue had caused the problem, but this issue should not have applied to Ajitkumar's case.

Decision:

- The committee recommended that Ajitkumar be allowed to appear for the Second Year Mathematics Paper II, Semester IV examination.
- A report detailing the findings and recommendations was submitted to the Principal's office on **22/02/2023**.

Action Items:

- Notify the Examination Committee to allow Ajitkumar to appear for the exam.
- Submit the report to the Principal.



Chairperson
STUDENTS AND STAFF

Minutes of the Students and Staff Grievance Redressal Committee
Academic Year 2022-23

Breach of Discipline by Students Shaikh Salim Sameer and Tanushka A. Singh

Date of Incident: End of Academic Year 2021-22

Date of Meeting: 12/07/2022

Members Present:

- Dr. (Smt.) Swati Wahwal (Principal)
- Smt. Darakshan S.A. Shaikh (Chairperson)
- Shri YashwantPatil (Member)

Agenda:

To review the case of misconduct and damage to government property committed by students Shaikh Salim Sameer and Tanushka A. Singh.

Minutes:

1. The committee discussed the details of the disciplinary breach, including the involvement of the Discipline Committee.
2. Both students had engaged in misconduct and caused damage to property (towards the end of the Academic Year 2021-22).
3. The Discipline Committee and the Grievance Committee jointly handled the case.
4. After thorough deliberation, the committee recommended that both students be **barred from admission for the Academic Year 2022-23.**

Decision:

- The committee's recommendation to bar the students from admission was accepted.
- A formal letter outlining this decision was sent to the Admission Committee through the Principal's office on **15/07/2022.**

Action Items:

- Notify the Admission Committee of the decision.
- Ensure enforcement of the barring of the students.

Conclusion: The committee addressed and resolved all grievances and disciplinary matters in accordance with institutional policies and ensured that appropriate actions were taken.



Chairperson
STUDENTS AND STAFF
GRIEVANCE REDRESSAL COMMITTEE

REPORT OF THE STUDENTS AND STAFF GRIEVANCE REDRESSAL COMMITTEE 2022-23

For the Academic Year 2022-23, the Students and Staff Grievance Redressal Committee constituted of the following members:

Principal : Dr.(Smt.) Swati Wahwal
Chairperson : Smt. Darakshan S.A. Shaikh
Members : Smt. Pratiksha Phadnis
Smt. Preeti Gaoture
Shri Yashwant Patil
Smt. Sayali Khanvilkar

1) A complaint was filed and forwarded through the Principal to the Grievance Committee on 10/03/2023 by Ms. Hajra Hublikar, Lecturer on Clock Hour Basis, against her Head of Department for favouritism in matters of the department and for mental harassment. The committee immediately convened and decided to call on both parties for a hearing on 15/03/2023. After hearing both sides of the matter and deliberating over all aspects of the case, the committee members unanimously decided that there was not enough substance in the allegations and accordingly on 05/04/2023, the Confidential Committee Report was submitted to the Principal's office.

2) A complaint was filed and was forwarded through the Principal to the Committee on 12/02/2023 by Ajitkumar Manda Chauhan, student of Third Year B.Sc. (Physics) batch of 2019-20 for not being allowed to appear in his Second Year Mathematics Paper II Semester IV examination. The student complained that his T.Y.B.Sc. Result in which he had passed, was being withheld by the University as the above mentioned paper had not been cleared by him. The Examination Committee of the College had not given him clearance to appear for the examination of the said paper due to a technical issue.

The Grievance committee convened a meeting and investigated the matter by calling for his all result documents and also enquiring with the Head of the Mathematics department as to why he could not appear for the said paper.

Upon detailed enquiry, the committee decided that the said technical issue was not applicable in this matter and recommended that the student should be allowed to appear for the above mentioned paper. Accordingly, on 22/02/2023, a report mentioning all relevant findings was submitted to the Principal's office.



3) In a matter of breach of discipline, misconduct and damage to government property by some students on the college campus towards the end of academic Year 2021-22, which was handled by both the Discipline Committee and the Grievance Committee of the college, the Grievance Committee recommended the barring of the said students, Shaikh Salim Sameer and Tanushka A. Singh for the next academic year 2022-23. Accordingly a letter to this effect was sent to the Admission Committee through the Principal on 15/07/2022.



Chairperson
**STUDENTS AND STAFF
GRIEVANCE REDRESSAL COMMITTEE**

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