

Internal Quality Assurance Cell

IQAC Meeting on 21st October 2022

Minutes of the IQAC Meeting

IQAC Meeting was held on Monday, 21st October 2022 at 11:30 am in IQAC Room. The meeting was presided over by the Chairperson, IQAC, Principal Dr. Swati Wavhal. IQAC Committee members were present for the meeting:

Attendees:

1. Dr. Swati Wavhal (Principal, Chairperson)
2. Prof. Arvind Luhar (IQAC Coordinator)
3. Dr. Amit Saraf (IQAC Member)
4. Smt. Darakshaan Shaikh (IQAC Member)
5. Dr. Sheetal Panchikar (IQAC Member)
6. Smt. Swati Phadke (IQAC Member)
7. Prof. Bhavita Chavan (Faculty of Science, Co-ordinator, Invited Member)
8. Dr. Madhuri Joshi (Faculty of Arts, Co-ordinator, Invited Member).
9. Smt. Pratiksha Phadnis (Gymkhana Department)

Agenda:

1. Organisation of E-Conferences
2. Organisation of Field Activities
3. Organisation of Annual & Sports Events
4. Any other issue with the permission of the Chair

Proceedings:

Welcome and Introductions

The meeting started at 11:00 AM. Chairperson Dr. Swati Wavhal welcomed all attendees and introduced the agenda.

1. Organisation of E-Conferences

Principal Dr. Swati Wavhal stressed on the issue to organise e-conferences in the academic year 2022-23. She instructed Faculty Co-ordinators of Arts, Science and Commerce to organise e-conferences in their respective streams. Prof. Luhar suggested to that all Departments under Arts, Science, and Commerce Streams should discussed their plans for upcoming e-conferences and submit the details. Dr. Anjali Alekar suggested to form committees to overlook the logistics. It was unanimously decided that three conferences



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- ✚ Floral Rangoli Competition on the theme of “Azadi ka Amrut Mahotsav” (13th August 2022)
- ✚ 75 saplings planted to celebrate 75 years of independence (17th August 2022)
- ✚ “Swaraj Mahotsav”: Recitation the National Anthem at 11:00 am (17th August 2022)

3. Workshop and Hands-on Training for Students

Science Departments conducted following activities throughout the year

- ✚ Workshop on Gender Equality
- ✚ Workshop on Differential Scanning Calorimeter
- ✚ Workshop on Thermogravimetry, Differential Thermal Analysis
- ✚ Workshop on FTIR (Fourier Transform Infrared Spectroscopy)
- ✚ Hands-on Training on pH meter, Conductometer and Potentiometry
- ✚ Workshop: Raman Spectrometry

4. Conduct of Sensitization Programs

Following sensitization programs were conducted in the college after the meeting

- ✚ VFX Animation Programme (27th August 2022)
- ✚ Personality Development and Menstrual Hygiene (12th September 2022)
- ✚ Street Play Activity (19th September 2022)
- ✚ Yoga Workshop (26th-30th September 2022)
- ✚ Workshop on Gender Equality (11th October 2022)
- ✚ Wachan Prerna Divas (17th October 2022)

Next Meeting:

The next IQAC meeting is scheduled for 21st October 2022 at 11:00 AM.



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Principal Dr. Swati Wavhal decided to instruct NCC in-charge to conduct special drills to commemorate 75th Independence Day.

Dr. Amit Saraf decided to initiate "Azadi Ka Amrutmahotsav" by organising theme based activities in Department of Botany.

3. Workshop and Hands-on Training for Students

Principal Dr. Swati Wavhal emphasised on the importance of workshops and hands-on training for enhancing student skills. All Science Departments were instructed to conduct workshops and hands-on training on sophisticated instruments.

It was unanimously decided to conduct a series of workshops and Hands-on training in the coming months, with a focus on both technical skills and employability.

4. Conduct of Sensitization Programs

Prof. Arvind Luhar highlighted the need for sensitization programs on various social issues, including gender sensitivity and mental health.

Principal Dr. Swati Wavhal suggested to explore the possibility to coordinate with external agencies and NGOs to conduct these programs, if required.

Action Taken Report:

1. Offline Mode of Teaching and Examination

Faculty Coordinators from Arts, Commerce and Science streams were instructed to conduct a survey to gauge student and faculty readiness for offline classes. Faculty coordinators conducted regular visits to the departments to inspect the status of offline classes.

2. Celebration of 75th Independence Day

Following events were organised in the College to commemorate 75th Independence Day.

- ✚ Kargil Diwas (26th July 2022)
- ✚ Elocution competition, "Builders of modern India" (27th July 2022)
- ✚ Swachatha Abhiyan programme (10th August 2022)



Government of Maharashtra
Ismail Yusuf College
Jogeshwari (East) Mumbai

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IQAC Meetings: AY 2022-23

IQAC Meeting on 29th July 2022

Minutes of the IQAC Meeting

IQAC Meeting was held on Friday, 29th July 2022 at 11:30 am in IQAC Room. The meeting was presided over by the Chairperson, IQAC, Principal Dr. Swati Wavhal. IQAC Committee members were present for the meeting:

Attendees:

1. Dr. Swati Wavhal (Principal, Chairperson)
2. Prof. Arvind Luhar (IQAC Coordinator)
3. Dr. Amit Saraf (IQAC Member)
4. Smt. Darakshaan Shaikh (IQAC Member)
5. Dr. Sheetal Panchikar (IQAC Member)
6. Smt. Swati Phadke (IQAC Member)

Agenda:

1. Offline Mode of Teaching and Examination
2. Celebration of 75th Independence Day
3. Workshop and Hands-on Training for Students
4. Conduct of Sensitization Programs

Proceedings:

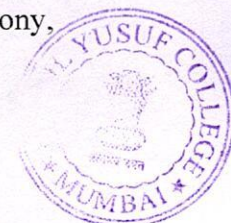
1. Offline Mode of Teaching and Examination

The IQAC Coordinator Prof. Arvind Luhar discussed the feasibility, problems encountered, and overall preparedness for transitioning back to offline teaching and examinations. He also concerns regarding the readiness of classrooms, availability of sanitization supplies, and adherence to health protocols. All Committee members agreed with his views.

Principal Dr. Swati Wavhal asserted the need to constitute a task force to oversee the preparation of classrooms and implementation of necessary health measures. To ensure a smooth transition,

2. Celebration of 75th Independence Day

Dr. Amit Saraf stressed a need to chalk out plans for the 75th Independence Day celebration. Ideas included a special performance by NCC cadets during the flag-hoisting ceremony, cultural events, tree plantations, were discussed.



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Action taken:

Faculty Co-ordinators of Arts, Science and Commerce submitted their proposals to conduct e-conferences in the month of January & February 2023. Following three e-Conferences were conducted by Science, Arts and Commerce Streams respectively.

1. International e-Conference on “Recent Innovations in Science and Technology” (e- RIST- 2023) on 10th & 11th January 2023.
2. One Day Inter-disciplinary National E-conference 'Exploring Maharashtra's Contribution in the Nation Building since Independence on 18th January 2023.
3. One Day International Research Conference on India's Milestone across 75 Years of Independence in Commerce and Management Mode on 25th February, 2023.

2. Organisation of Field Activities

Starting afresh after the COVID pandemic, Principal Dr. Swati Wavhal proposed to organise outdoor and field activities. Dr. Amit Saraf proposed to organise an Industrial Visit for Biotechnology students and Excursion of Botany students to Chandigarh & Shimla. Principal Dr. Swati Wavhal asked to submit the proposal to Directorate Office, Pune for official permission for the same. She further instructed all the faculty coordinators to submit an application regarding organisation of outdoor activities.

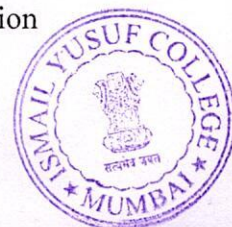
Action Items:

Following outdoor activities were successfully conducted during the AY 2022-23.

1. Excursion to Chandigarh and Shimla
2. Field visit to Karnala Bird Sanctuary
3. Heritage Walk
4. Short Excursion to Mahim Nature Park
5. Visit to 26th Flower, Fruits and Vegetable Exhibition organized by BMC
6. Visit to Museum Art Carnival
7. NSS special camp at Shiravali village.

3. Organisation of Annual & Sports Events

After successful organisation of Online Cultural (PALMS Festival) and Annual Sports Event during AY 2020-21 & 2021-22, all committee members called for organising these popular events in offline mode. Discussion on the timeline and budget for annual events and sports activities took place and it was decided to make separate committees for smooth conduction of these events.



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Action Items:

Committees were constituted for event planning.

Students Volunteers were selected for all events.

The dates for events was decided and communicated to staff & students.

PALMS Festival (Cultural event) and Annual Sports Event were conducted on the following dates.

1. PALMS Festival (6th & 7th January 2023)
2. Annual Sports Event (12th, 13th & 14th January 2023)

4. Any Other Business

Smt. Pratiksha Phadnis, College Director, Physical Education & Sports proposed to organise competition of Sports like Judo, Kabaddi and Taekwondo. Principal Dr. Swati Wavhal immediately agreed for it and commended her initiative for organising sports competitions in College. Following Sports Competitions were successfully conducted.

1. District Level Judo Competition (1st December 2022)
2. Taluka Level Judo Competition (4th December 2022)
3. District Sports Office Kabaddi tournament (5th December 2022)
4. Taluka Level Taekwondo Competition (8th December 2022)



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IQAC Meeting on 27th February 2023

Minutes of the IQAC Meeting

IQAC Meeting was held on Monday, 27th February 2023 at 11:00 am in Principal's Cabin. The meeting was presided over by the Chairperson, IQAC, Principal Dr. Swati Wavhal. IQAC Committee members were present for the meeting:

Attendees:

1. Dr. Swati Wavhal (Principal, Chairperson)
2. Prof. Arvind Luhar (IQAC Coordinator)
3. Dr. Amit Saraf (IQAC Member)
4. Smt. Darakshaan Shaikh (IQAC Member)
5. Dr. Sheetal Panchikar (IQAC Member)
6. Smt. Swati Phadke (IQAC Member)

Agenda:

1. Review of Teaching and Examination
2. Celebration of National Science Day
3. Preparation for 3rd Cycle of NAAC.

Proceedings:

Principal Dr. Swati Wavhal welcomed all members and congratulated everyone for successful completion of three e-Conferences in Arts, Science and Commerce streams along with PALMS Festival and Annual Sports Event. Following business was transacted during the meeting.

1. Review of Teaching and Examination

During the meeting, Principal Dr. Swati Wavhal addressed the effectiveness of current teaching methods and student performance in the Semester I, III, and V examinations. She expressed her satisfaction with the smooth conduct of offline teaching. Prof. Luhar reported that feedback from both students and faculty had been collected and would soon be uploaded to the website. Dr. Amit Saraf emphasized the importance of adopting more interactive teaching strategies and organizing workshops for the teaching staff. The Committee reached a unanimous agreement on these initiatives.

Action Taken:

1. Feedback was uploaded on the website.
2. A one-day in-person MS-DEED workshop on 'Introduction to Modern Pedagogical Tools for Effective Teaching (MPTET)' for Undergraduate Educators on 18th August 2023 was organised by Ismail Yusuf College, Mumbai, in collaboration with MSFDA



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and IISER Pune. The workshop was aimed at orienting teaching staff on various aspects of teaching-learning and at familiarizing them with the key principles of the NEP 2020.

3. Selected teaching staff was further sent for MS-DEED Level 2 Master Trainer Programme for College Teachers at IISER Pune which was arranged from 20th November to 1st December 2023.

2. Celebration of National Science Day

Dr. Amit Saraf proposed a series of activities for National Science Day involving all Science Departments. Principal Dr. Swati Wavhal supported this idea, suggesting the inclusion of workshops, exhibitions, and competitions to enhance the celebration. Additionally, Dr. Saraf expressed his interest in organizing a Millet Festival to honour the "International Year of Millets," as recognized by the United Nations to raise awareness about the nutritional benefits and environmental sustainability of millets. The Principal endorsed this initiative and directed all Science Departments to coordinate activities for students.

Action Taken:

1. National Science Day was organised on 28th February 2024 by all Science Departments. Events like Poster Presentations (Physics), Model making (Zoology), Millet Food Stall (Botany), Funny Reactions (Chemistry) and Blood Group & Agar Art (Biotechnology) were conducted during the event.
2. Botany Department organised Millet Festival to commemorate "International Year of Millets" being observed by United Nation as a part of National Science Day celebration at the college on 28th February 2023. The festival received tremendous response from the students who displayed various food delicacies made from the common millets.

3. Preparation for 3rd Cycle of NAAC

Prof. Arvind Luhar informed that thq AQAR for 2020-21 was submitted on 29th November 2022 has finally been accepted. He further informed that work on AQAR 2022-23 is in progress and the same will be submitted soon. Principal Madam asked to conduct sessions for faculty members to assess their preparedness for NAAC. She also instructed to circulate format for collecting the information from various committees and departments. Prof. Arvind Luhar suggested to have Criteria wise sub committees for preparation of AQAR 2021-22 and SSR. The idea was unanimously accepted by the Committee. It was also decided to distribute files to collect criteria wise data for SSR purpose.

Action Taken:

1. Criteria-wise sub committees were formed.
2. Preparations for the 3rd cycle of NAAC accreditation were reviewed.
3. 07 files per criteria were procured and distributed to all departments for compiling documentation and evidence for various criteria.
4. AQAR 2021-22 was prepared and submitted on 27th September 2023.

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प्राचार्य

महाराष्ट्र शासनाचे इस्माईल युसूफ
कला, विज्ञान व वाणिज्य महाविद्यालय,
जोगेश्वरी (पूर्व), मुंबई - ४०० ०६०.