

Regarding writing off useless,
irreparable government stock items, machinery,
vehicles etc. and selling them. Disposal.

GOVERNMENT OF MAHARASHTRA FINANCE DEPARTMENT GOVERNMENT
DECISION NO: DFP-1020/P.No.19/2020/Regulations Martima Rajguru Chowk, Madam Kama
Marg,

Mantralaya, Mumbai-400 032 Dated: 10th September, 2020

1. Government Circular, Finance Department, no. DFP-1061/12195/7/Regulations, dated 28.2.1962
2. Government Circular, Finance Department, no. DFP-1091/P.No.4/7/Regulations, dated 18.6.1991
3. Government Circular, Finance Department, no. VIAP-1000/P.No.31/2001/Regulations, dated 15.6.2001
4. Government Circular, Finance Department, no. Vehicle-2013/P.No.31/13/Regulations, dated 20.9.2013
5. Government Circular, Finance Department, no. Miscellaneous-2015/P.No.26/15/Regulations, dated 13.8.2015 6) Government Circular, Finance Department, no. DFP-1016/Pro.No.7/16/Regulations, dated 22.6.2016

According to the Government Circular - Financial Powers Rule Book, all administrative departments / Heads of Departments / Heads of Regional Offices / Heads of Offices have been given the financial powers to write off government stock, machinery, vehicles, etc. that are useless, irreparable or surplus to requirements. Accordingly, it is necessary to follow the prescribed procedure and write it. Also, the Finance Department has issued guidelines from time to time regarding sale/disposal of written off goods. However, it has come to the attention of the government that the registration process is not being done on time by various government / semi-government offices of the government. Therefore, it is seen that a large amount of materials pending for registration and registered but not disposed of has been accumulated in the premises of Government / Semi-Government offices. The said materials prevent free movement in the office and premises and also make the office premises look untidy. Also, due to such materials there is a possibility of hindering the work of fire prevention measures and posing a threat to the safety of the office itself.

2. Considering the above facts, once again the following instructions are being given regarding sale/disposal of government stock items, machinery, vehicles etc.

7) The administrative department and the offices under their authority should follow the prescribed procedure and complete the registration process within the next 2 months.

2) Government should deposit the amount collected from the sale of listed goods.

Ensuring that the offices/office premises are kept clean by taking action as above should be taken.

Government decision number DFP-1020/P.No.11/2020/Regulation

4) By taking action as above, the administrative departments should submit the consolidated compliance report with the information of the regional offices under their jurisdiction to the Finance Department before November 15, 2020, the regional offices should not submit their reports to the mutual Finance Department.

Sr.	of the office	Details of the contents recorded	No. / Date of Writing Order paper	Date of sale	Amount Received (Rs.)	Sign
1	2	3	4	5	6	7

5) If action is not taken as per the instructions in the said circular, the administrative departments should take serious cognizance of the matter and take disciplinary action against the officials responsible for the delay at the department level and at the zonal level.

3. The said government decision has been made available on the website of Maharashtra government www.maharashtra.gov.in and its reference number is 202009101519007405. This order is being authenticated with digital signature.

By order and in the name of the Governor of Maharashtra,

INDRAJEET

SAMBHAJI GORE

(Indrajit Gore) Deputy Secretary to Govt

copy,

1. Hon. Leader of Opposition, Legislative Council/ Legislative Assembly, Maharashtra Legislative Secretariat, Mumbai.

2. All Honorable Members of the Legislative Council / Assembly and Parliament,

3. Hon. Secretary to the Governor,

. Hon. Principal Secretary to Chief Minister, 4

5. Hon. Secretary to the Deputy Chief Minister,

6. All Hon. Minister and Hon. Private Secretary to the Minister of State,

7. All ministerial administrative departments,

8. All Heads of Departments, Heads of Regional Offices and Heads of Offices under the control of all administrative divisions of the Ministry

9. Manager, High Court (Original Branch / Appellate Branch), Mumbai
10. Principal Accountant General (Audit)-1, Maharashtra, Mumbai.
11. Accountant General (Audit)-2, Maharashtra, Nagpur,
12. Accountant General (Accounts & Compliance)-1, Maharashtra, Mumbai.
13. Accountant General (Accounts and Compliance)-2, Maharashtra, Nagpur,
14. Manager, Maharashtra Administrative Tribunal, Mumbai
15. Office of the Manager, Public Commissioner and Deputy Public Commissioner, Mumbai
16. Principal Secretary, Maharashtra Legislative Secretariat, Mumbai
17. Secretary, Maharashtra Public Service Commission, Mumbai
18. Maharashtra State Commission for Women, Mumbai
19. Chief Information Commissioner, State of Maharashtra, Mumbai
20. Chief Judge, Family Court, Pune / Nagpur / Aurangabad / Akola / Amravati / Thane / Nashik / Solapur / Mumbai,
21. Special Commissioner, Maharashtra Sadan, Copernicus Road, Navi Delhi,
22. All Divisional Commissioners,
23. All Collectors,
24. Chief Executive Officer of all Zilla Parishads,
25. Director, Accounts & Treasuries, Mumbai,
26. Joint Director, Accounts & Treasuries, Konkan/Pune/Nashik/Aurangabad/Amravati/Nagpur,
27. Grants and Accounts Officer, Mumbai.
28. Director, Local Fund Audit, Konkan Bhavan, Navi Mumbai,
29. Joint Director, Local Fund Audit, Konkan/Pune/Nashik/Aurangabad/Amravati/Nagpur,
30. All Treasury Officers,
31. All jobs in finance department,
32. Selection Notice (Regulations), Finance Department.