

**NOTICE**

Date: - 17th June 2022

**Department of Psychology**

A meeting of the Department of Psychology is scheduled on 20<sup>th</sup> June 2022, in the Psychology Lab at 10.00 am. All are requested to be present.

Following are the agendas for discussion;

1. Discussion of Timetable and Syllabus.
2. Workload distribution among faculty members.
3. Arrangement of an Orientation session for students.



**Head of Department**

**Government Of Maharashtra**  
**Ismail Yusuf College Of Arts, Science & Commerce**  
**Jogeshwari (East), Mumbai – 400060**

Department of Psychology

Date: - 20<sup>th</sup> June 2022

<b>Meeting Minutes</b>		
Meeting called by, HOD: - Dr. Rabbani Attar		
Date: - 20 <sup>th</sup> June 2022	Time: - 10.00 am	Venue: - Psychology Lab
Sr.no	Agenda Discussed	Conclusion
1	Discussion of Timetable and Syllabus.	Guidance by Prof. Rabbani Attar on ways to approach the syllabus and teaching methods.
2	Workload distribution among faculty members.	Distribution of workload among the three faculty members according to class and syllabus
3	Arrangement of an Orientation session for students.	1.Session scheduled to be arranged on 22 <sup>nd</sup> June for F.Y.B.A students in room no. 202 in the Bhasha Bhavan. 2.Points to be discussed in the orientation session; (a). Introduction of Faculty members. (b). Introduction of thesemester pattern according to University of Mumbai. (c). Discussion of syllabus for Sem 1.
Minutes approved by		Dr. Rabbani Attar



**Head of Department**

Department of Psychology

**NOTICE**

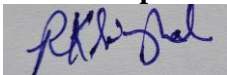
Date: - 13<sup>th</sup> September 2022

A meeting of the Department of Psychology is scheduled on 15th September 2022, in the staff room at 11.00 am. All are requested to be present.

Following are the agendas for discussion;

1. Syllabus completion status.
2. Question paper making for upcoming examination.
3. T.Y.B.A assignment topics.

**Head of Department**



**Government Of Maharashtra**  
**Ismail Yusuf College Of Arts, Science & Commerce**  
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Department of Psychology

Date: - 15<sup>th</sup> September 2022

<b>Meeting Minutes</b>		
Meeting called by, HOD: - Dr. Rabbani Attar		
Date: - 15th Sep 2022	Time: - 11.00 am	Venue: - Staff Room
Sr.no	Agenda Discussed	Conclusion
1	Minutes of previous meeting.	Successful completion of work declared.
2	Syllabus completion status.	Completed and remaining syllabus by each faculty member was stated for F.Y.B.A, S.Y.B.A and T.Y.B.A.
3	Question paper making for upcoming examination.	Guidance by Prof. Rabbani Attar on setting of the question paper according to the paper pattern of Mumbai University for upcoming F.Y.B.A and S.Y.B.A examinations.
4	T.Y.B.A assignment topics.	Topics for T.Y.B.A assignments were finalized with the help of Mumbai University syllabus and final date for submission was scheduled.
Minutes approved by		Dr. Rabbani Attar



**Head of Department**

Department of Psychology

**NOTICE**

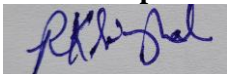
Date: - 9<sup>th</sup> November 2022

A meeting of the Department of Psychology is scheduled on 10<sup>th</sup> November 2022, in the Psychology Lab at 11.00 am. All are requested to be present.

Following are the agendas for discussion;

1. Discussion of Timetable and Syllabus.
2. Arrangement of Departmental Activities.
3. Workload Distribution.

**Head of Department**



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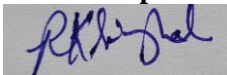
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Department of Psychology

Date: - 10th November 2022

<b>Meeting Minutes</b>		
Meeting called by, HOD: - Dr. Rabbani Attar		
Date: - 10 <sup>th</sup> November 2022	Time: - 11.00 am	Venue: - Staff Room
Sr.no	Agenda Discussed	Conclusion
1	Minutes of previous meeting.	Successful completion of work declared.
2	Discussion of Timetable and Syllabus.	Guidance by Prof. Rabbani Attar on ways to approach the syllabus for upcoming semesters.
3	Arrangement of Departmental Activities.	
4	Workload Distribution.	Re-distribution of workload because of induction of a new faculty member.
Minutes approved by		Dr. Rabbani Attar

**Head of Department**



Department of Psychology

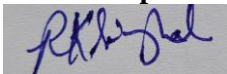
**NOTICE**

Date: - 13<sup>th</sup>February 2023

A meeting of the Department of Psychology Lab is scheduled on 15th February 2023, in the staff room at 11.00 am. All are requested to be present. Following are the agendas for discussion;

1. Syllabus completion status.
2. Question paper making for upcoming examination.
3. T.Y.B.A assignment topics.

**Head of Department**



**Government Of Maharashtra**  
**Ismail Yusuf College Of Arts, Science & Commerce**  
**Jogeshwari (East), Mumbai – 400060**

Department of Psychology

Date: - 15<sup>th</sup> February 2023

<b>Meeting Minutes</b>		
Meeting called by, HOD: - Dr. Rabbani Attar		
Date: - 15th February 2023	Time: - 11.00 am	Venue: - Staff Room
Sr.no	Agenda Discussed	Conclusion
1	Minutes of previous meeting.	Successful completion of work declared.
2	Syllabus completion status.	Completed and remaining syllabus by each faculty member was stated for F.Y.B.A, S.Y.B.A and T.Y.B.A.
3	Question paper making for upcoming examination.	Guidance by Prof. Rabbani Attar on setting of the question paper according to the paper pattern of Mumbai University for upcoming F.Y.B.A and S.Y.B.A examinations.
4	T.Y.B.A assignment topics.	Topics for T.Y.B.A and assignments were finalized with the help of Mumbai University syllabus and final date for submission was scheduled for 31 <sup>st</sup> March 2023.
Minutes approved by		Dr. Rabbani Attar



**Head of Department**