

# RESUME

## CHAUDHARY HEENA

191/1524

MOTILAL NAGAR NO.1,

GOREGAON (W),

MUMBAI - 104.

### OBJECTIVE

I WOULD LIKE TO EXPRESS MY DEEPEST AND SINCEREST INTEREST IN JOINING YOUR EDUCATIONAL INSTITUTE AS TO WHAT IS NEEDED AND RELATED TO MY C.V. I BELIEVE THAT I COULD BE AN ASSET TO YOUR ORGANISATION IN CHALLENGING ATMOSPHERE. I AM STRONG WILLED, WELL ORGANIZED AND EAGER TO LEARN, TO MOVE AHEAD IF GIVEN AN OPPORTUNITY.

### PERSONAL DETAILS

- FATHER NAME : MOHD ZUBAIR CHAUDHARY
- DATE OF BIRTH : 06.09.1990
- NATIONALITY : INDIAN
- MARITAL STATUS : UNMARRIED
- GENDER : FEMALE
- LANGUAGE KNOWN : ENGLISH, HINDI AND MARATHI
- HOBBIES : READING BOOKS AND LISTENING MUSIC
- MOBILE NO. ; 9820921734 / 9699627525

### EDUCATIONAL QUALIFICATION

- B.COM PASSED WITH 84% FROM VIVEK DEGREE COLLEGE OF COMMERCE (MUMBAI UNIVERSITY).
- B.Ed PASSED WITH A GRADE FROM ORIENTAL COLLEGE OF EDUCATION AND RESEARCH (MUMBAI UNIVERSITY).
- M.COM PPASSED WITH A GRADE FROM VIVEK DEGREE COLLEGE OF COMMERCE (MUMBAI UNIVERSITY)

### COMPUTER KNOWLEDGE

- > MS-CIT COURSE
- > TALLY 7.2 AND 9.0

### EXPERIENCE

1. WORKED AT MILLAT HIGH SCHOOL (ENGLISH MEDIUM) FOR ONE YEAR
2. WORKED AT VIDYA BHAWAN JUNIOR COLLEGE OF COMMERCE FOR ONE YEAR (2016-2017)
3. PRESENTLY WORKING IN ISMAIL YUSUF DEGREE COLLEGE OF COMMERCE (2017-2018)
  - Teaching in B.COM, B.A.F AND B.M.S

### DECLARATION

I HEREBY DECLARE AND CONFIRM THAT ALL THE ABOVE INFORMATION PROVIDED BY ME IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATE:

PLACE: MUMBAI

(HEENA CHAUDHARY)