

Nagma Shaikh

703/B Wing ,Goyal Plaza,Bharti Park Mira Road ,(E)

Contact:(+91)8108849660,E-mail:nagmashaikh1140@gmail.com

Objective

To begin my lecturer career at a highly-reputed and eminent educational institute and to gain exceptional career move ahead through long efforts and performance regularity.

WORK EXPERIENCE RELEVANT TO TEACHING (3 Years of Professional Experience)

IKH-Infinite Knowledge Hub
2016 -Till Date

Commerce Faculty teaching XI-XII th students.
Subjects - S.P .O.C & F.C

VMAC Academy -Jr.College .
2016 -Till Date

Commerce Faculty teaching XI-XII th and TYBMM ,TYBCOM
Subjects - S.P .O.C & F.C,Economics
Subjects - Export ,Advertising & HRM
Felicitated with an Award for Best Teacher performance.

Khan Tutorials -Jr.College .
Nov'2014 -2015

Commerce Faculty teaching XI-XII th students.
Subjects - S.P .O.C & English

Royal Tutorials - Jr.College
Nov'2014 -2015

Commerce Faculty teaching XI-XII th students.
Subjects - S.P .O.C & Economics

Other WORK EXPERIENCE

PAY POINT INDIA PVT. LTD
May 2016 '-Nov 2017
Quality Analyst

Handle projects Like BBPS, GST & worked in HOTJAR

SUBJECT EXPERTISE

Management Subject –

- Human Resource Management,
- Advertising,
- International Marketing
- Export
- Foundation Course
- EVS
- Marketing Mix
- Secretarial Practice
- Organization of Commerce
- Economics
- Marketing

EDUCATIONAL AND PROFESSIONAL CREDENTIALS

- Applied for Set and Net GOVT Examination
- Master in Management University of Mumbai in year 2016-17 with 55.55%
- Bachelors in Commerce from Royal College of Commerce and Science affiliated with University of Mumbai in year 2015 with 76.29%.
- Passed higher secondary from board Maharashtra State Board with 76.17% in year 2012.
- Passed high school from Maharashtra State Board in year 2010 with 70.55%.

ACHIEVEMENTS

- Felicitated with an Award for Best Teacher performance 2017
- Won 1st Prize on Biogas Project Plant at Inter School competition level 2008
- Name & Article Appeared in the Newspaper of **Inqilab Newspaper** 2007
- Won 2nd Prize in Drawing Interschool competition level 2007

PERSONAL QUALITIES

- Passionate about Teaching
- Ability in clarifying the doubts
- Good communication and presentation skills
- Coping with work pressure and delivering the best results
- Event Handling & Mentor
- Demonstrated ability to motivate Students to maximum productivity in terms of results and career shaping

HOBBIES

- Love to Dance in Spare time
- Travelling & Adventure
- Applying Mehndi Design
- Imparting knowledge and ready to Learn new things

Operating Systems	Windows NT, Windows 98, Windows XP, Windows vista, Windows 7.
Applications	MS office and MS Windows and Internet application.
Networking	Internet Access

Date of Birth: 20th April 1994;

Linguistic Proficiency: English, Hindi

Marital Status : Unmarried

PLACE: Mumbai.

DATE:

Nagma Shaikh