

Resume

Name : Sana Baig

Contact : 8268764272

Career Objective

To work in my field of expertise seeking a quality employment in your esteemed Education Institute where any knowledge can be shared and enriched looking for the Opportunity where I can improve my quality.

Educational Qualification

COURSE	YEAR OF PASSING	% OF MARKS	SCHOOL/COLLEGE
M.COM	2014-15	70%	Valia C.L College
B.COM	2012-13	82%	Bhavan's College
H.S.C	2009-10	79%	Bhavan's College
S.S.C	2007-08	77%	St. Louis Convent High School

Currently pursuing PGDFM course from Mumbai University.

Additional Qualification

- Maharashtra State Certificate in Information Technology (**MS-CIT** with 88%)
- **Account Assistant Course** (Course Contains: Computer basics / Windows / MS Word / MS Excel / Computerised Practical Accounting with Tally 9)
- **Desk Top Publishing Course** (Course Contains: Computer Fundamentals / Windows / Corel Draw / Page Maker / Photo Shop & Entrepreneurship Module)
- **English Typewriting** (30 WPM with "A" Grade)

Working experience

Have been teaching in Ismail Yusuf College of Maharashtra for past 2 years as a lecturer.

(Subject thought:

B.com - Financial Accounting, Management Accounting and Cost Accounting.

BAF and BMS - Management Accounting)

Personal Details

Date of Birth: 25th April, 1992.

Permanent Address: Flat No. 406, "B" Wing, 4th Floor, Pakeezah C.H.S.L., Behram Baug Road, Jogeshwari (W), Mumbai-400102.

Domicile: Maharashtra

Nationality: Indian

Languages Known: English, Marathi, Hindi

Hobbies: Reading, Listening Music, Sports.

Declaration

I hereby declare that above mention information is true as per my belief and the best of my knowledge.



University of Mumbai

CERTIFICATE SHOWING THE NUMBER OF MARKS OBTAINED IN EACH HEAD OF PASSING BY / BAIG SANA TFAZZUL ZAKIRA

CCF: 115: 0006

013552

AT THE THIRD YEAR B.Com.(THREE YEAR DEGREE COURSE)

EXAMINATION HELD IN MARCH 2013

SEAT NUMBER : 14801



REGISTRATION NO. 2010016401663174

HEADS OF PASSING		MAXIMUM MARKS	MINIMUM MARKS	MARKS OBTAINED	SUB TOTAL
011 MARKETING & HUMAN RESOURCE MANAGEMENT	THEORY	60	21	42	
	INTERNAL	40	14	36	
021 BUSINESS ECONOMICS	THEORY	60	21	38	
	INTERNAL	40	14	25	
031 FINANCIAL ACCOUNTING	THEORY	60	21	57	
	INTERNAL	40	14	35	
032 AUDITING AND COST ACCOUNTING	THEORY	60	21	48	
	INTERNAL	40	14	40	
033 MANAGEMENT ACCOUNTING	THEORY	60	21	55	
	INTERNAL	40	14	24	
101 COMPUTER SYSTEMS & APPLICATIONS	THEORY	60	21	46	
	INTERNAL	40	14	34	
151 DIRECT & INDIRECT TAXES	THEORY	60	21	53	
	INTERNAL	40	14	40	
TOTAL		700	----	573	

Result : **FIRST CLASS**

Result Declared on : **MAY 29, 2013**

Received ₹ 50/-

Pawan Deshmukh
CONTROLLER OF EXAMINATIONS

- O.229, @ - O.5042 / O.5043, * - O5045, F - Head of Failure, + - Marks Carried, E - Exemption in the head, -- Not Applicable, A - Absent, /-Female, - - Dyslexia Benefit.



University of Jharkhand

INSTITUTE OF DISTANCE AND OPEN LEARNING

Certificate showing the number of marks obtained by

/ BAIG SANA TAFAZZUL ZAKIRA

I. D. O. L. : 279/11

No. 0001154

in each head of passing at the **Post Graduation Diploma in Financial Management**
(Semester - I) Examination of FEBRUARY, 2018

HEADS OF PASSING

SEAT NO.

00011

- 11 - ACCOUNTING SYSTEM
- 12 - COST AND MANAGEMENT ACCOUNTING
- 13 - FINANCIAL MARKETS
- 14 - FINANCIAL STATEMENT ANALYSIS

Maximum Marks	Paper - I				GRAND TOTAL	Remarks	
	External	Paper - II	Paper - III	Paper - IV			
80	80	80	80	80	400		
Internal	20	20	20	20			
Min. Marks for Passing	40	40	40	40			
Marks Obtained	External	79	65	63	52	330	PASSES
	Internal	17	20	20	14		
Sub Total	96	85	83	66			

DIRECTOR

BOARD OF EXAMINATIONS AND EVALUATION

12/06/2018

EXEMPTION IN THE HEAD... NOT APPLICABLE A. ASSENT / FEMALE - DIVISION BENEFIT